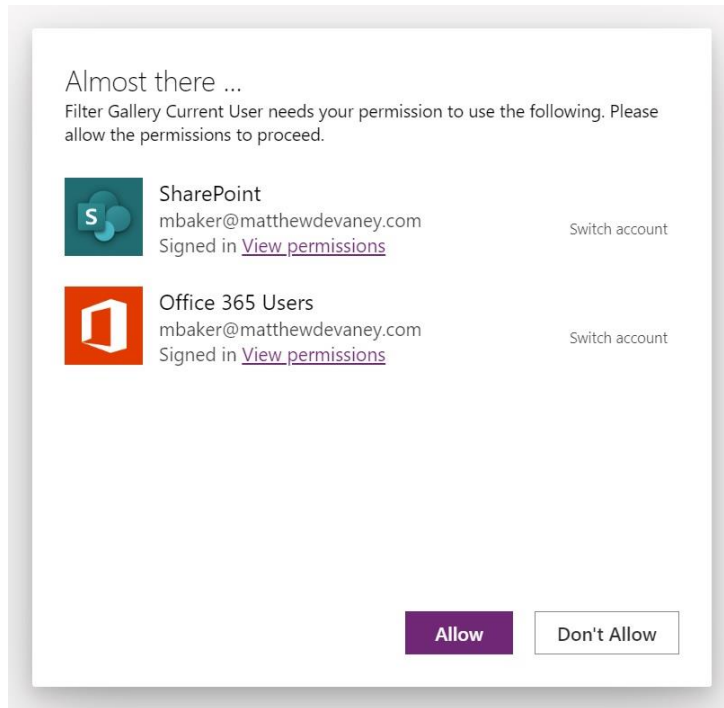


Office of Assessment



The first time you enter the link to the APRR Reporting Tool, you may get this permissions pop-up. Select 'Allow'

Office of Assessment

The screenshot shows a dark blue header with the title "Academic Program Review & Revitalization (APRR) Report" in white serif font. Below the header is a white section with the text "Estimated Time" and "30 Minutes" in dark blue. At the bottom is a dark blue section with a white instruction: "To begin a report for the first time this year, select 'Get Started.' If you have already started but not finished a report, select 'Continue Report' to finish. If you have already submitted the report but wish to edit, select 'Edit Submitted Report.'" Below the instruction are three white rounded rectangular buttons with dark blue text: "Get Started", "Continue Report", and "Edit Submitted Report".

This document provides an overview of what to expect when completing the APRR report for your program.

- To begin you will click 'Get Started'.
- If you have started a report and have saved it, you can get back to where you ended by clicking 'Continue Report'.
- If you have submitted a report but need to update it, select 'Edit Submitted Report'.

Introduction

Dear department heads or academic program administrators,

K-State's Academic Program Review and Revitalization project encourages faculty conversations about their academic programs with the goal of identifying ways to meet the changing needs of students with high quality educational programs.

Completing this reporting document is intended to become a foundation for development of program goals, action items, and targeted investment funding. It also assists your dean and the Office of the Provost in strategic planning and communicating the strength of K-State's programs to external stakeholders. If you have questions or comments regarding the APRR process, please email aprr@k-state.edu.

Cancel

Next

As you begin, you will find a page explaining the APRR.

Demographics & Program Information

Select the program you are completing the report for:

College:	<input type="text"/>	Name:	Title:	CIP Code:
Department:	<input type="text"/>			
Level:	<input type="text"/>	Does your program have specialized accreditation?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Program:	<input type="text"/>	Are you submitting an accreditation report this year?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Which changes is your program experiencing this academic year? (Choose all that apply)

Find items

Describe faculty involvement in the discussions about your degree program.

All Involved

Describe the frequency of your program discussions.

Weekly or bi-weekly

[Back](#) [Start](#)

Next you select your College, Department, Degree Level (*undergraduate* or *graduate*), and Program for which you are completing the report. All credentials in that level will be reported together.

- Your name and title will appear automatically.
- The CIP code will be automatically provided.

Identify if your program has specialized accreditation and if an accreditation report is being submitted during this year.

Then use the pull-downs to select major changes in your program, faculty involvement in discussions about the program, and the frequency of these discussions.

For graduate programs, there will be one more question concerning Enhanced APRR.

Were you asked by the Graduate School to complete an Enhanced APRR?

Yes No

Then click 'Start'

Unless you are a graduate program completing an Enhanced APRR, the next page will provide instructions to access the Program Review Dashboards that will be used for the APRR report.

Power BI Instructions

Click on the Power BI data button at the bottom of the page.

In the tab that opens, be sure that APRR Fall 2024 is selected on the left side. Select the College, Department, and respective Plan Levels for the undergraduate or graduate program for which you are reporting. Then select the Plan or Subplan (if SubPlan applicable).

Click on "View Data" to see your program's tables. Keep this tab open as you will use the data to respond to multiple items.

[Back](#) [Power BI Data](#) [Next](#)

Graduate programs completing an Enhanced APRR will be forwarded to the Summary page where they can click "Submit" for completion.

(This page will not be included if you are submitting an accreditation report this year)

Student Demand and Degree Production Program: Agribusiness Degree Level: Undergraduate

Click on each category button to provide your narrative responses to each item. Include specifics from the Power BI data to support your responses.

Recruitment **Admissions** Enrollment

Retention Progress Toward Degree Graduation Numbers

Describe the strengths of admissions concluded from the data provided, identifying the specific data points used to support your response.

Describe the challenges of admissions concluded from the data provided, identifying the specific data points used to support your response.

List some possible change ideas that the program might consider implementing to address the admissions challenges.

Back Power BI Data Save & Exit Next

This page is the beginning of your annual APRR report.

At the top of the page, you will see six selection buttons. Each will bring up a space to discuss strengths, challenges, and change ideas related to the selected topic. Institutional data can be found on the Interactive Power BI data tables you brought up in the previous window (*also found in the link at the bottom of the page*).

Be sure to include specifics from the Power BI data to support your narrative responses.

(This page will not be included if you are submitting an accreditation report this year)

Return on Investment	Program: Agribusiness	Degree Level: Undergraduate
<p>Describe strengths and/or opportunities for trying new change ideas concluded from the program demand trend data provided. Does the program, as currently implemented, meet the demand?</p> <div style="border: 1px solid black; height: 50px;"></div>		
<p>Describe strengths and/or opportunities for trying new change ideas concluded from the median salary data provided.</p> <div style="border: 1px solid black; height: 50px;"></div>		
<p>Include strengths and/or opportunities for new change ideas from additional data and sources, if applicable.</p> <div style="border: 1px solid black; height: 50px;"></div>		
Back	Power BI Data	Save & Exit Next

Using the data provided on the Power BI dashboard, respond to trends in program demand, medium salary of program graduates, and opportunities for new change.

Office of Assessment

If you are reporting on an Undergraduate program, this Assessment of Student Learning page will be next. The data from student learning assessment should be considered in its contribution to your program’s overall assessment of quality and vitality. *(This page will not be included in this year’s reporting for graduate programs, nor if you are submitting an accreditation report this year).*

Student Learning Outcomes	Program: Agribusiness	Degree Level: Undergraduate
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Answer the following for each assessed outcome: What outcome did you assess? How many students were assessed and what percent of students met each of the program’s achievement levels? What do the results mean concerning student achievement and programmatic expectation?

Example:
SLO 5: Oral communication. 40 students assessed. Exceeded expectations = 10%, Meets expectations = 60%, Approaching expectations = 20%, Not meeting expectations = 10%. We had 5% more students meet expectations than last year and we lowered the amount of students not meeting expectations by 5%. It appears that adding more discussion and presentation opportunities in our upper-level courses had a positive impact on this outcome. Still, our goal is for 80% of students to meet expectations.

SLO 6: Written Communication. 60 students assessed. Etc.

Describe your overall plans for instruction, curriculum, and/or assessment processes based on your overall assessment findings, and long-term plans to improve the assessment process and/or student learning. If you did not assess all outcomes, then describe the plan to assess these other outcomes.

Back
Save & Exit
Next

Your program’s assessment coordinator will provide information to copy into each section of this report. There are two categories for you to review and copy into the APRR report:

Outcomes Assessed Last Academic Year

- List ALL program outcomes (*these will auto generate in following years to make reporting easier in the future*). Then identify for each outcome assessed in the past academic year: Number of students assessed and percent of students for each of the program’s achievement levels. Follow each outcome’s data summary with your program’s analysis of student achievement relating to the programmatic expectation. (see example below).

Plans for Continual Improvement of Learning Outcomes

- Describe your overall plans for instruction, curriculum, and/or assessment processes based on your overall assessment findings, and long-term plans to improve the assessment process and/or student learning. If you did not assess all outcomes, describe the plan to assess these other outcomes.

The Office of Assessment will review the report through the APRR and provide feedback as in years past, as well as meet with you during the Spring term to discuss your assessment process.

This page concerns transfer credits from Kansas Two-Year Colleges will be available for Undergraduate Programs. *(This page will not be included for graduate programs).*

Transfer Credits		Program: Agribusiness	Degree Level: Undergraduate
<p>This page asks you to identify courses from two-year Kansas colleges that your transfer students typically bring in.</p> <p>List the courses in your undergraduate major that are typically covered by transfer courses. For a list of all K-State program courses, click on the Course Catalog button at the bottom of the page.</p> <input type="text"/>			
<p>List the courses that typically transfer but do not apply to your undergraduate major.</p> <input type="text"/>			
<p>What changes in transfer course approvals would be helpful for your program?</p> <input type="text"/>			
What is the maximum number of transfer credit hours from two-year Kansas colleges that can apply to your undergraduate major program? (Ex: 12)		How many transfer credit hours from two-year Kansas colleges typically do not apply to your undergraduate major program? (Ex: 6)	
<input type="text" value="Enter a number"/>		<input type="text" value="Enter a number"/>	
Back	Course Catalog	Save & Exit	Next

Using the link to your course catalog found at the bottom of the page, identify the courses for your undergraduate major that are typically accepted as covered by transfer credits (and # of credits at the bottom of the page). In the middle box, identify which courses typically transferred that are not accepted as covering K-State courses in your undergraduate major (and # of credits at the bottom of the page). The third box provides your program with an opportunity to make suggestions for changes in course approvals.

This page is provided for all programs.

Goal Review		Program: Agribusiness	Degree Level: Undergraduate
Previous Year's Goal 1 Increase enrollment	Previous Year's Goal 1 Action Items Increased expenditures on marketing the program	Provide an update of your previous year's Goal 1 and Action Items <input type="text"/>	
Previous Year's Goal 2 (if applicable)	Previous Year's Goal 2 Action Items (if applicable)	Provide an update of your previous year's Goal 2 and Action Items (if applicable) <input type="text"/>	
Previous Year's Goal 3 (if applicable)	Previous Year's Goal 3 Action Items (if applicable)	Provide an update of your previous year's Goal 3 and Action Items (if applicable) <input type="text"/>	
Back	Power BI Data	Save & Exit	Next

On this page you will see the goals and action items from last year's APRR report where you will update the progress toward the stated goal(s).

Program Review and Action Plan Program: Agribusiness Degree Level: Undergraduate

Based on the review of all data, what is your overall assessment of your degree program?

- The program is vital and/or flourishing. The program will continue implementing change ideas.
- The program is fine but there are areas that need improvement.
- The program has market and demand potential, but needs revitalization.
- The program no longer has a relevant market and demand as written.

Provide a rationale for your overall assessment of your degree program.

What areas need improvement or revitalization?

What specific steps will your program take towards this improvement or revitalization?

What support is needed to achieve this improvement or revitalization?

What is the expected time needed to achieve this improvement or revitalization?

[Back](#) [Power BI Data](#) [Save & Exit](#) [Next](#)

The final page is your program review, which is a self-assessment with consideration of data included on the former pages.

- Use the radio buttons to select your self-assessment.
- The questions are designed to detail an action plan to address program needs, improvements, or enhancements.

Review & Submit Email: bregier@ksu.edu Date: 10/28/2024

Demographics	Demand & Degree Production	Return on Investment, Transfer Credits, & SLOs,	Goals, Program Review, & Funding
Name: Brad Regier Title: Assoc Director, Assessment College: Test Department: Test Degree Level: Undergraduate Program: Test CIP Code: 0 Specialized Accreditation: No Accreditation Report: Yes Major Changes: Other Major Changes:	<u>Recruitment</u> Strengths: Challenges: Change Ideas: <u>Admissions</u> Strengths: Challenges: Change Ideas: <u>Enrollment</u> Strengths: Challenges: Change Ideas: <u>Retention</u> Strengths: Challenges: Change Ideas: <u>Progress Toward Degree</u> Strengths:	<u>Return on Investment</u> Program Demand Strengths/Opportunities: Median Salary Strengths/Opportunities: Strengths and/or Opportunities from Additional Data: <u>Student Learning Outcomes (Undergraduate Only)</u> SLO Questions: Overall Plan: <u>Transfer Credits (Undergraduate Only)</u> Typically Covered by Transfer Courses: Typically Transfer but Don't Apply: Changes in Approval: Max Transfer Credits Applicable: Transfer Credits not Applicable:	<u>Goals</u> Goal 1 Update: Goal 2 Update: Goal 3 Update: <u>Program Review & Action Plan</u> Overall Assessment: The program is vital and/or flourishing. The program will continue implementing change ideas. Rationale: Areas of Improvement: Steps Toward Improvement: Support Needed: Expected Time: <u>Funding</u> Funding Consideration:

[Edit](#)

[Back](#)

If the information is correct submit the survey and a summary will be sent to your email. If not, click "Edit" to revise your responses, or save for later.

[Save & Exit](#)

[Submit](#)

When all items are complete, you will be able to view all of your responses on this page before submitting. Upon submission, you will receive an email with the responses that will be copied to the Office of Assessment and your Department Head (*if different*).