

### SBI - On Campus Events Funding Request Form

All funding requests must be submitted to the Department of Student Belonging and Inclusion at **least 21 business days** prior to the event. Funding request will be considered up to the amount of \$200.00. Return all forms to Kevin Santos Flores in room 21 of the Morris Family Multicultural Student Center.

Student Organization: \_\_\_\_\_

Primary person of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Title of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Event Description (Please attach additional documentation such as event flier, website, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

**Event Funding Requests:**

Has your organization hosted this event in the past? (Yes/No): \_\_\_\_\_

Requesting Amount (up to \$200.00): \_\_\_\_\_

Request contributing towards what expense(s) Use separate sheet if necessary:  
\_\_\_\_\_  
\_\_\_\_\_

Other funds raised by MSO: \_\_\_\_\_  
\_\_\_\_\_

1. How does this event promote Diversity and Multiculturalism on the Kansas State University campus?
  
2. What strategies will you use to encourage those from different ethnic and racial backgrounds to attend/participate in this event?

Organization President Printed Name: \_\_\_\_\_

Organization President Signature: \_\_\_\_\_

Date Received: \_\_\_\_\_ Request **Approved** or **Denied** (please circle) Amount: \_\_\_\_\_

Department Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Kevin Santos Flores