

Interdisciplinary Secondary Major, Certificate or Degree Program Concept Paper Template

Title:

Contact Name:

Contact Email address:

Contact phone number:

A. Introduction

Provide a statement of the educational objectives, including student learning outcomes, if known.

B. Curriculum Overview

List the courses associated with the secondary major, certificate or degree program, including titles and course descriptions both for existing courses and any new courses that may be developed.

C. Statement of Need

Include a statement of the need and the basis for such a need, supported by either externally or internally derived data. If the data is not yet available, indicate how it will be obtained.

D. Program Administration

Describe how the secondary major, certificate or degree program will be administered, including coordinating and/or governing committees.

E. Estimated Budget

F. Faculty and Coordinator

Provide the names of the faculty associated with or contributing to the proposed secondary major, certificate or degree program. Associated faculty include those that teach one or more of the courses associated with the program or participate in the design of the curriculum (planning team).

Provide the name and address of the faculty member designated as the coordinator of the program.