

**MINUTES**  
**Faculty Senate Academic Affairs**  
**May 21, 2024, 3:30 pm**  
**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Grant Alford (APD), Andy Bennett (AS-outgoing Co-Chair), Hansin Bilgili (BA-incoming co-chair), Shane Lyon (VM), Joann Kouba (Ag-incoming co-chair), Megan McCoy (HHS), Jack O’Malley (SGA), Drew Smith (TA), and Steve Warren (EN)

**Proxies:** Andy Bennett for Elizabeth Berney (LIB) and Andy Wefald (ED), Hansin Bilgili for Deborah Kohl (EXT), Drew Smith for Sujatha Prakash (Term Appt), and Trish Gott for Laurel Moody (GU)

**Absent:** Nate Birkhead (AS)

**Nonvoting liaisons:** Kelley Brundage (REG), Karen Goos (PROV), and Shannon Castleberry (REG)

**Guests and/or visitors:** Paige Adams, Robert Bear, Royce Ann Collins, Christy Craft, Terri Gaeddert, Bruce Glymour, Caelee Lehman, Scott Tanona, and Ruth Welti

1. Bennett, our outgoing Co-Chair, called the meeting to order at Call to 3:30 pm.
2. The May 7, 2024, Academic Affairs minutes were approved as submitted.
3. Bennett had incoming members (along with guests) introduce themselves:  
 Arts and Sciences: Nate Birkhead  
 Education: Andy Wefald  
 Health and Human Sciences: Megan McCoy  
 Student Representative: Jack O’Malley

4. Course Proposals:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2416/form>**

Arts and Sciences	BIOL - 743 - Advanced Ornithology MC - 306 - Photographic Storytelling MUSIC - 101 - A New Rhythm: Cultivating a Healthy Life in College and Beyond
Education	EDACE - 831 - Teaching and Leading Multigenerations of Adults EDSP - 835 - The IEP Process in Special Education
Engineering	BAE - 643 - Life Cycle Assessment BAE - 843 - Advanced Life Cycle Assessment BAE - 864 - Advanced Green Infrastructure Design and Assessment CNS - 628 - Precast and Prestressed Concrete Construction Management
Veterinary Medicine	AP - 541 - Histology for Health Professions (tabled from April) AP - 641 - Histology for Health Professions (tabled from April) AP - 637 - Introduction to Cell Physiology AP - 640 - Study Methods and Career Preparation for Health Professional Students AP - 643 - Systems Physiology CS - 856 - Large Animal Surgery Current Literature DMP - 691 - Introduction to High Containment Laboratory Topics and Techniques DMP - 710 - Introduction to One Health DMP - 754 - Introduction to Epidemiology DMP - 802 - Environmental Health
Olathe	AAI - 695 - Special Topics in Applied and Interdisciplinary Studies

A motion was made by Kouba to approve all courses except for the AP courses from Veterinary Medicine. Seconded by Bilgili. Motion carried. Bennett shared that there is some extended conversation regarding the AP courses from Vet Med due to some concerns raised in both Arts and Sciences and Agriculture relating to both overlap in coverage and the fundamental question of Vet Med offering undergraduate courses when primarily being a graduate college. This topic will be discussed with the provost as well over the summer and it is hoped an agreement can be reached that will allow things to move forward in a collaborative way. It was noted by holding these today, nothing will be held up since all courses today will be effective for Spring 2025.

5. New Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2417/form>

Arts and Sciences	Clinical Psychology Undergraduate Certificate Politics, Philosophy, and Economics of Health Policy (Certificate)
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A motion was made by Smith and seconded by Kouba to approve the new curriculum proposals. Motion carried.

6. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2417/form>

Arts and Sciences	Art (Minor)
Health and Human Sciences	Health and Human Sciences (PhD)
Olathe	Master of Science in Applied Biosciences (Professional Science Masters Affiliation)

A motion was made by Kouba and seconded by Bilgili to approve the above proposals. Motion carried.

7. Expedited Proposals approved by colleges/Grad Council (including K-State Core proposals):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2418/form>

Arts and Sciences	Applied Music - Composition (BM) Applied Music - Instrumental Performance (BM) Applied Music - Musical Theatre (BM) Applied Music - Vocal Performance (BM) Art - Studio Art (BFA) Biochemistry (BA) Biochemistry (BA) - Medical Biochemistry Biochemistry (BS) Biochemistry (BS) - Biochemistry and Molecular Biophysics Biochemistry (BS) - Medical Biochemistry Chemistry (BS) Chemistry (BS) - Chemical Science Communication Studies (BA) Communication Studies (BS) Digital Innovation in Media (BS) Economics (BA) Economics (BS) Economics - Business Economics (BA) Economics - Business Economics (BS)
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	<p>Economics - Economic Analyst (BA)  Economics - Economic Analyst (BS)  Economics - Economic Policy (BA)  Economics - Economic Policy (BS)  Economics - Financial Economics (BA)  Economics - Financial Economics (BS)  English - Literature (BA)  English - Literature and Creative Writing (BA)  English - Literature with Teaching Licensure (BA)  Geographical Information Science and Technology (BS)  Geography (BA)  Geography (BS)  Geology (BA)  Geology (BS)  Geology (BS) - Energy and Mineral Resources  Geology (BS) - Environmental Geosciences  Music Education - Instrumental (BME)  Music Education – Vocal/Choral (BME)  Philosophy - Pre-Business (BA)  Philosophy - Pre-Business (BS)  Philosophy - Pre-Law (BA)  Philosophy - Pre-Law (BS)  Philosophy - Pre-Medicine (BA)  Philosophy - Pre-Medicine (BS)  Philosophy - Pre-Ministry (BA)  Philosophy - Pre-Ministry (BS)  Philosophy - Standard Option (BA)  Philosophy - Standard Option (BS)  Physics (BA)  Physics (BS)  Physics - General Physics (BS)  Political Science (BA)  Political Science (BA) - Global Politics and Security Track  Political Science (BA) - Law Track  Political Science (BA) - Politics of the Global South Track  Political Science (BA) - Public Service Track  Political Science (BA) - Society and Environment Track  Political Science (BS)  Political Science (BS) - Global Politics and Security Track  Political Science (BS) - Law Track  Political Science (BS) - Politics of the Global South Track  Political Science (BS) - Public Service Track  Political Science (BS) - Society and Environment Track  Social Work (BA)  Social Work (BS)  Sociology (BA)  Sociology (BS)  Statistics and Data Science (BA)  Statistics and Data Science (BS)</p>
Business Admin.	MIS - 667 - Applications of Data Models in Business
Education	EDSP - 742 - Intensive Interventions for Students with Emotional Disability Leadership Dynamics for Adult Learners Graduate Certificate

	Special Education (MS)
Engineering	CHE - 110 - Current Topics in Chemical Engineering CHE - 320 - Chemical Process Analysis CHE - 416 - Computational Techniques in Chemical Engineering CHE - 520 - Chemical Engineering Thermodynamics I CHE - 521 - Chemical Engineering Thermodynamics II ME - 312 - Advanced Engineering Graphics
Technology and Aviation (Salina)	Engineering Technology - Uncrewed Aircraft Systems (BS) Professional Pilot (AAS) Professional Pilot Certificate

A motion was made by Smith and seconded by Alford to approve the above proposals. Motion carried.

8. New Non-Credit Microcredential programs – *informational (approval is pending but will be cared for prior to fall)*

Agriculture	Inquiry Based Science using Kansas Agroecosystems: <a href="https://kstate.curriculog.com/proposal:12058/form">https://kstate.curriculog.com/proposal:12058/form</a> Introduction to Entomology: <a href="https://kstate.curriculog.com/proposal:11875/form">https://kstate.curriculog.com/proposal:11875/form</a>
Business Administration	Winning with Sports Analytics: Performance and Game Strategic Analysis: <a href="https://kstate.curriculog.com/proposal:11547/form">https://kstate.curriculog.com/proposal:11547/form</a>
Education	Science of Reading—Writing: <a href="https://kstate.curriculog.com/proposal:12052/form">https://kstate.curriculog.com/proposal:12052/form</a>
Health and Human Sciences	Conflict Resolution: Core Skills and Strategies: <a href="https://kstate.curriculog.com/proposal:11922/form">https://kstate.curriculog.com/proposal:11922/form</a> Domestic Mediation: <a href="https://kstate.curriculog.com/proposal:11923/form">https://kstate.curriculog.com/proposal:11923/form</a> Organizational Conflict: <a href="https://kstate.curriculog.com/proposal:11924/form">https://kstate.curriculog.com/proposal:11924/form</a>

The Co-Chairs of Academic Affairs and our newly elected FS president, Teresa Douthit, are currently working through these proposals. There was a comment on one that was thought to have overlap, but it was discussed and the unit isn't opposing it.

9. Committee Reports

- A. CAPP (Committee on Academic Policies and Procedures) – Kouba/Bilgili  
Kouba shared there was some discussion on the Inclement Weather Policy, and CAPP would like to hold it for further discussion in fall. Secondary majors were touched on as well.

10. Committee Appointments for 24-25

- A. CAPP (Committee on Academic Policies and Procedures) – 2<sup>nd</sup> Wednesday monthly, 10:30 am: Bilgili and/or Kouba will attend these meetings.
- B. Curriculog Team – meets only as needed – did not meet during 23-24  
If there is a need, Kelley and the team will reach out in the fall. Right now there is not much activity.
- C. University Library Committee – time will be set in fall once committee is appointed.  
Grant Alford was willing to continue, and the committee's consensus was to have him do so.
- D. Undergraduate Grievance Committee members (*names of volunteers will be provided for discussion prior to meeting*). A motion was made and seconded to approve the recommended faculty members for the Undergraduate Grievance Committee. Motion carried.

11. Docket of potential committee work for next year.
  - A. Micro-credentialing – University Handbook language – (will hold off on changes until fall)  
This work on the handbook language will be brought back in the fall. Bennett noted again some wording related to “learners” but there will be some action in fall. Goos may be able to bring back some information about this.
  - B. Undergraduate Post Bacc minors in general – future of these  
Brundage shared that she and her team worked with the student representative this past year and the intention was to present some information. That will be brought forward in the fall so productive discussions can occur and some decisions can be made.
12. Preference of format of AAC meetings for next year? Zoom / Hybrid / etc. Discussion but decision will be made in August.

Bennett shared that the last couple of years these meetings have been on Zoom, but it has been mentioned it may be desirable to perhaps have an in-person meeting a couple of times each semester. It was noted that flexibility is desired, but it can, at times, be a little more difficult for hybrid. However, some various locations were suggested that may help with this. A decision will be made in August.

13. Announcements and/or for the good of the University  
Bennett inquired about enrollment for the fall and Goos shared she believes overall we’re up about 400 students. Transfer students is a little delayed, of course, but likely will be back up in the next year. Power BI is up as well, which was exciting news. Daily enrollment funnel is also up and running and appears to be accurate. Bennett also asked a department specific question, related to Math Pathways. Goos has that information and shared that 61% enrolled in new student orientation have enrolled for pathways.
14. Meeting was adjourned at 4:13 pm.

First tentative meeting of the academic year: *August 20, 2024, 3:30 pm*