

**MINUTES**  
**Faculty Senate Academic Affairs**  
**December 3, 2024, 4:00 pm**

**Zoom Only**

<https://ksu.zoom.us/j/92766993484> Meeting

ID: 927 6699 3484

	Aug 20	Sept 3	Sept 17	Oct 1	Oct 15	Nov 5	Nov 19	Dec 3	Dec 17
Alford, G				🦏 HB				🦏	
Bilgili, H									
Birkhead, N			🦏 HB		🦏 HB	🦏			
Berney, E	🦏		🦏 HB	🦏					
Gott, T						🦏 AW			
Kohl, D	🦏			🦏 SP	🦏 EB		🦏		
Kouba, J									
Lyon, S						🦏			
McCoy, M			🦏 JK	🦏 JK					
Moody, L	🦏					n/a	🦏	🦏	
O'Malley, J					🦏 JK	🦏	🦏 BT		
Prakash, S		🦏	🦏 JK		🦏 JK				
Renberg, S									
Smith, A									
Warren, S					🦏 MM	🦏 MM			
Wefald, A					🦏 TG				

🦏 cricket = absent; Initials = proxy

Guests & Proxies: Tyler Henry, Bronwyn Fees, Karen Goos (Provost Liaison)

- 1) Bilgili called the meeting to order.
- 2) Minutes from November 19, 2024, meeting were approved as read.
- 3) **EXPEDITED PROPOSALS** - Concerning Expedited courses, Bilgili suggested that ART 325 be tabled because it did not appear approval had been received from the affected departments. It was moved and seconded to table ART 325. Motion carried.

It was moved and seconded to approve all remaining expedited courses. Motion carried.

**EXPEDITED PROPOSALS:** <https://kstate.curriculog.com/agenda:2562/form>

Arts & Sciences

**ART - 325 - Figure Drawing – TABLED; approval from affected departments needed.  
Custom routed from expedited to standard**

College of Agriculture

Agribusiness - Agribusiness (BS)  
Agribusiness – Agricultural Studies  
Agricultural Economics - Farm Management (BS)  
Agricultural Economics - Specialty (BS)  
ASI - 105 - Livestock Lab  
ASI - 302 - Advanced Animal Nutrition  
ASI - 333 - Equine Enterprise Management  
ASI - 403 - Foaling  
ASI - 444 - Equine Health  
ASI - 595 - Current Issues in Animal Science  
ENTOM - 325 - Pollinators  
FDSCI - 230 - Food Science Problems  
FDSCI - 307 - Applied Microbiology for Meat and Poultry Processors  
FDSCI - 330 - Food Science Problems  
FDSCI - 530 - Undergraduate Research in Food Science and Industry  
Food Safety and Quality Undergraduate Certificate (CERTUG)  
GRSC - 312 - Introduction to Feed and Pet Food Processing  
HORT - 210 - Concepts of Floral Design  
HORT - 275 - Horticultural Design I  
HORT - 551 - Landscape Contracting and Construction

College of Health & Human Sciences

IHS - 400 - IHS Applied Learning Experience

College of Business Administration

MKTG - 450 - Consumer Behavior

**4) STANDARD COURSE PROPOSALS** - It was moved and seconded that the standard courses be approved. Discussion ensued. It was clarified that ART 311 had received confirmation via email that the impacted departments had given approval.

Kouba mentioned that HIST 410 did not appear to have approval from the library which would have increased workload for this course. Berney sent a message to Ryan Leimkuehler asking for clarification. There was discussion about the word “workshop” being used in K-State courses. Bilgili expressed concern that the term workshop may be used for microcredential offerings for those outside K-State at some point, and there could be confusion about a standard course versus a microcredential. It was moved and seconded to approve HIST 410 contingent on receiving confirmation of approval from the Library as well as asking the authors to consider a name change other than workshop.

It was moved and seconded to approve all remaining standard course proposals. Motion carried.

**STANDARD COURSE PROPOSALS** <https://kstate.curriculog.com/agenda:2566/form>

College of Arts & Sciences

ART - 303 - Visual Communication Design Techniques I  
ART - 311 - Drawing: Expanded Media

HIST - 370 - Pirates and Piracy in Global History  
HIST - 410 - K-State History Workshop - Contingent on approval from Library and name change  
POLSC - 420 - Primary Texts Seminar  
POLSC - 550 - Political Geography and Geopolitics  
SOCWK - 320 - Dynamics of Working with Older Adults

**5) STANDARD CURRICULUM PROPOSALS** - Bilgili pointed out that some of the curriculum proposals are microcredentials and don't require committee approval. He also pointed out that all the courses under College of Ag are actually expedited courses. *It was moved and seconded to approve the expedited curricula. Motion carried.*

It was moved and seconded to approve the standard curriculum proposals.

It was noted that the Agritourism course says it was custom routed in Curriculog to Ag Econ and the Ag C&C, but those have not been acted on in Curriculog. It was also pointed out that Marketing (BSBA) and Professional Strategic Selling had been custom routed from expedited to standard but had not been acted on yet either. Renberg said she was working with the Registrar's office to fix the problem and suggested they be approved contingent on the custom route moving forward.

McCoy noted that the Military Science course needs more details of department approval in the Impact Statement attached in Curriculog.

It was moved and seconded to table Agritourism. Motion carried.

Kouba mentioned that the Engineering Technology Management course was previously tabled because it needed agreement from impacted departments, which they provided. However, in those documents, the Salina Integrated Studies program pointed out that the name change from Agricultural Technology Management (AMT) to Engineering Technology Management (EMT) could potentially be confused with one of their programs – Engineering Technology (ET). *It was moved and seconded to table the Engineering Technology Management course and ask them to work together to find a course title that was more distinguishable from the Salina program. Motion carried.*

It was moved and seconded that all remaining standard curricula be approved with the *noted contingencies of Marketing and Professional Strategic Selling be approved contingent on proceeding through the custom route, and Military Science be approved contingent on providing proof in Curriculog of agreement from the impacted departments.* Motion carried.

**STANDARD CURRICULUM PROPOSALS** - <https://kstate.curriculog.com/agenda:2565/form>

College of Agriculture

Agronomy - Business and Industry (BS) - *Expedited*  
Agronomy - Consulting and Production (BS) - *Expedited*  
Agronomy - Plant Science and Biotechnology (BS) - *Expedited*  
Agronomy - Precision Agriculture (BS) - *Expedited*  
Agronomy - Range Management (BS) - *Expedited*  
Agronomy - Soil and Environmental Sciences (BS) - *Expedited*  
Animal Sciences and Industry - Management/Industry (BS) - *Expedited*

Animal Sciences and Industry - Pre-Veterinary/Science (BS) - *Expedited*  
Bakery Science and Management - Cereal Chemistry (BS) - *Expedited*  
Bakery Science and Management - Production Management (BS) - *Expedited*

College of Arts & Sciences

Addiction Counseling (BS)  
Historical Performance Practice Undergraduate Certificate (CERTUG) (*NEW*)  
Military Science (Minor) (*NEW*) – Contingent on Impact Statement agreement  
Social Work (BA)  
Social Work (BS)  
Theatre Minor

College of Business Admin

Marketing (BSBA) – Contingent on custom route, expedited to standard  
Professional Strategic Selling (BSBA) - Contingent on custom route, expedited to standard

College of Engineering

Biomanufacturing (Undergraduate Certificate) (*NEW*)  
Engineering Technology Management - Biomanufacturing (BS) – TABLED; name change

College of Health & Human Sciences

Agritourism (Undergraduate Certificate) TABLED; custom route to Ag Econ & Ag C&C  
Fashion Studies (MS) (Discontinue)

**MICROCREDENTIALS – (Do not need FSAAC Approval)**

College of Technology & Aviation (Salina)

Beekeeping Bootcamp  
Standard Technical English  
Technical Editing Essentials  
Technical Writing

7) **Committee Reports/Updates**

a) CAPP – Next meeting will be December 11. No report.  
b) Math Pathways – Bilgili reported that discussions have been productive in working toward an expedited approval process for Math Pathways with Vice Provost Mohr-Schroeder.

8) **Announcements and/or for the good of the university**

a) Prakash announced that the new DEIB office's name will be the Office of Access and Opportunity.  
b) Bilgili reminded the committee that they are invited to be part of interviewing candidates for the ongoing search for Assistant Vice Provost of Academic Affairs and Innovation. He encouraged people to respond to the invitation from Jennifer Thornberg if they are interested.  
c) Bilgili also reminded the committee that they are putting together a working group to update language in the ARN – Approval, Routing and Notification manual – to please let him or Joann know if they are interested in being part of that committee or know others who might want to join.

9) **The meeting adjourned at 5:00 pm.**

Next meeting: December 17, 2024, Zoom only