

MINUTES
Faculty Senate Academic Affairs
August 20, 2024, 4:00 pm
ZOOM ONLY: 927 6699 3484 | <https://ksu.zoom.us/j/92766993484>

Present: Grant Alford (APD), Hansin Bilgili (BA), Natel Birkhead (A&S), Tricia Gott (Gen Un), Joann Kouba (Ag), Shane Lyon (VM), Megan McCoy (HHS), Jack O'Malley (Stud Sen), Sujatha Prakash (Term Appt), Andrew Smith (TA), Steve Warren (EN), Andy Wefald (ED)

Absent: Elizabeth Berney (Lib), Deborah Kohl (Ext), Laurel Moody (Gen Un)

Non-Voting Liaison: Kelley Brundage (Ex-Officio; Registrar)

1. The meeting was called to order by Kouba.
2. Minutes from the May 21st, 2023, meeting had been approved electronically and are already posted.
3. Brief introductions were made. Joann mentioned that Tanya Gonzalez was unable to come to the meeting due to a schedule conflict but will attend another meeting soon to talk about APRR, Math Pathways and Transfer Credit.
4. Joann explained that committee members will be assigned a particular college to review their course and curriculum proposals (not your own college). The goal is to review everything that is on the agenda. She further explained some of the guidelines and expectations for committee members.
5. Course Proposals:
[To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:2428/form](https://kstate.curriculog.com/agenda:2428/form)

Education	EDCI - 512 - Bilingual and Bicultural Perspectives across Global Contexts
Veterinary Medicine	AP – 541 - Histology for Health Professions (tabled from April) AP - 637 - Introduction to Cell Physiology (tabled from May) AP - 640 - Study Methods and Career Preparation for Health Professional Students (tabled from May) AP - 641 - Histology for Health Professions (tabled from April) AP - 643 - Systems Physiology (tabled from May)

Joann gave some background on the tabled items on the agenda. Last spring it was decided that these courses needed some further discussion with Vet Med and Biology. Conversations with Biology, Academic Affairs and Vet Med continue. Our goal is to get issues resolved and bring these items to the next meeting and proceed with the process. Joann entertained a motion of approving these items as listed, with the exception of the 5 AP courses, with the goal of moving them into discussion for our next meeting.

Alford mentioned that EDCI 512 has a component in the rationale about classes being intended for high school credit and thought this was uncommon. Kouba said the wording was difficult to tell if they were talking about a way to bring in more teachers to teach at the high school level, or for more high school credits. Discussion followed.

Kouba entertained a motion to table all the items under 5 (Course Proposals) to clean up any language errors or to bring clarity for the purpose of the course. This would also apply to the AP classes as well.

Lyon wondered, based on emails he had received today, why the vet med classes could not move forward. Joann explained that based on past discussion, the parties involved seemed to be coming to some resolution concerning AP 641 about a name change and keeping it that 600 number and it could move forward, but that AP 541 could be pulled out of Curriculog.

Nate Birkhead mentioned that he did not receive the emails under discussion and asked why that was. Joann explained that what happened in the past was to have a lot of these discussions outside of Curriculog because they can be long and detailed. She noted that the original goal was to get most of this taken care of this summer, and she acknowledges that the slow timing is frustrating. She also mentioned that the deadline for a class to be taught in Spring 2025 is September, and she believes we will meet that deadline. The emails that were sent on August 20th have not been reviewed by the co-chairs yet and some of those, if pertinent, can be uploaded to Curriculog.

It was decided that AP 637, 640 and 643 still have questions. Joann would ask those two departments, Biology and Vet Med, to communicate with each other and come to a resolution. If that is not possible, we would invite both groups to this next meeting to share some of the background. She directed Susanne to put any pertinent email strings into Curriculog. Kelly suggested putting as much information as possible when something has been agreed to or put it together in a pdf and reference it in Curriculog as that is what moved it forward. As a committee we want to close the loop and make sure others have the same information we have about making that decision.

Lyon made a motion to table everything as discussed except for 641, which could be moved forward. Lyon seconded. Motion carried.

6. Expedited Proposals.

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2429/form>

Education	EDCI - 505 - Introduction to Education Technology EDCI - 506 - Instructional Systems Design EDCI - 507 - Evaluating Educational Media Products EDCI - 508 - Social/Cultural Issues in Educational Undergraduate Educational Technology Certificate
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Kouba made a motion to approve the items under #6 on the agenda. She explained these items were mostly just changing titles and course descriptions, hence why they are expedited. The Technology Certificate is included here because these courses are included

in it. There was no discussion. Alford made a motion to approve all items under number 6. Lyon seconded. Motion carried.

7. Committee Reports

Kouba explained that we usually have two committees that report to Academic Affairs. One is CAPP. Either Joann or Hansin will attend those meetings. The associate deans from the various colleges discuss things that are upcoming, items on their dockets to be considered, and the like. Kelley will also attend those, and she brought changes to the catalog at the last meeting. The Registrar's office was also making sure all the prerequisites are correct in Chemistry, Physics and Math.

University Library Committee – Grant Alford said their first meeting was coming up, so no report at this time.

8. Kouba explained the format of upcoming AAC meetings. She and Bilgili proposed that AAC meets in person once or twice a semester, with the Zoom option available. The suggested dates are September 3rd, Nov 5th, Feb 4th and April 1st. There was very little discussion, and everyone voted in favor of the hybrid format.
9. Kouba encouraged individuals to be conscious of issues with their respective units that are things Academic Affairs needs to be aware of, even beyond the course and curriculum work, to please let Joann and Hansin know about those as well.
10. Meeting was adjourned at 4:51pm.