**MINUTES**

**Faculty Senate Academic Affairs Committee**

**October 15, 2024, 4:00 pm**

|  |  |  |  |  |  |  |  |  |  |
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|  | Aug 20 | Sept 3 | Sept 17 | Oct 1 | Oct 15 | Nov 5 | Nov 19 | Dec 3 | Dec 17 |
| Alford, G |  |  |  | Grasshopper with solid fill HB |  |  |  |  |  |
| Bilgili, H |  |  |  |  |  |  |  |  |  |
| Birkhead, N |  |  |  Grasshopper with solid fillHB |  | Grasshopper with solid fill HB |  |  |  |  |
| Berney, E | Grasshopper with solid fill |  | Grasshopper with solid fill HB | Grasshopper with solid fill |  |  |  |  |  |
| Gott, T |  |  |  |  |  |  |  |  |  |
| Kohl, D | Grasshopper with solid fill |  |  |  Grasshopper with solid fillSP |  Grasshopper with solid fillEB |  |  |  |  |
| Kouba, J |  |  |  |  |  |  |  |  |  |
| Lyon, S |  |  |  |  |  |  |  |  |  |
| McCoy, M |  |  | Grasshopper with solid fill JK | Grasshopper with solid fill JK |  |  |  |  |  |
| Moody, L | Grasshopper with solid fill |  |  |  |  |  |  |  |  |
| O’Malley, J |  |  |  |  | Grasshopper with solid fill JK |  |  |  |  |
| Prakash, S |  | Grasshopper with solid fill | Grasshopper with solid fill JK |  | Grasshopper with solid fill JK |  |  |  |  |
| Smith, A |  |  |  |  |  |  |  |  |  |
| Warren, S |  |  |  |  | Grasshopper with solid fill MM |  |  |  |  |
| Wefald, A |  |  |  |  | Grasshopper with solid fill TG |  |  |  |  |

* cricket = absent; Initials = proxy

**Present:** Grant Alford, Hansin Bilgili, Elizabeth Berney, Trish Gott, Joann Kouba, Shane Lyon, Megan McCoy, Laurel Moody, Andrew Smith

**Guests:** Kelley Brundage, Bronwyn Fees, Jo Maseberg-Tomlinson, Karen Goos

**Proxies**: Joann Kouba is proxy for Sujatha Prakash and Jack O’Malley

 Hansin Bilgili is proxy for Nate Birkhead

 Megan McCoy is proxy for Steve Warren

 Trisha Gott is proxy for Andy Wefald

 Elizabeth Berney is proxy for Deborah Kohl

1. Kouba called the meeting to order.
2. A motion to approve the minutes from the October 1, 2024, meeting was made by Alford, seconded by McCoy. Motion carried.
3. Course Proposals:

**To view full proposals, see the Curriculog Agenda:** [**https://kstate.curriculog.com/agenda:2480/form**](https://kstate.curriculog.com/agenda%3A2480/form)

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| Arts and Sciences | BIOL – 607 – Human GeneticsBIOL – 807 – Human Genetics |
| Health & Human Services | GERON – 516 – Introduction to Aging Veterans |
| Education | EDACE – 833 – Digital Leadership Development in Adult EducationEDACE – 866 – Adult Learning: Training and Development in OrganizationsEDACE – 867 – Managing Change in Adult Learning & Leadership |

Smith moved that the above course proposals be approved; Alford seconded. Bilgili was concerned that EDACE 866 was not sufficiently contextualized to reflect that it is not a business course and that the impact statement field was not adequately developed. He had spoken with the Department of Management and realized that they were not informed of the changes that were made to course syllabus / catalog description to contextualize the course for Adult Education. The committee concluded they would like the course description to be more specific about the context and the target audience this course is for.

Bilgili moved to table EDACE 866 until further clarification is obtained. Alford clarified that we are asking for the course description to be differentiated from similar courses in other units. Motion carried.

There was no further discussion on the first motion to approve the other courses. Motion carried.

1. New Curriculum Proposal(s):

**To view full proposals, see the Curriculog Agenda:** [**https://kstate.curriculog.com/agenda:2482/form**](https://kstate.curriculog.com/agenda%3A2482/form)

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| --- | --- |
| College of Ag | Accelerated Entomology (BS) / Entomology (MS) |

Lyon moved to approve this curriculum. Alford seconded. No discussion. Motion carried.

1. Curriculum Change Proposal(s):

**To view full proposals, see the Curriculog Agenda:** [**https://kstate.curriculog.com/agenda:2483/form**](https://kstate.curriculog.com/agenda%3A2483/form)

|  |  |
| --- | --- |
| Business Admin | Personal Financial Planning Minor |

It was noted that this curriculum change is in Health & Human Services, not Business Admin. McCoy moved that this be approved. Grant seconded. There was no discussion. Motion carried.

1. Expedited Proposals approved by colleges/Grad Council (including K-State Core proposals):

**To view full proposals, see the Curriculog Agenda:** [**https://kstate.curriculog.com/agenda:2484/form**](https://kstate.curriculog.com/agenda%3A2484/form)

|  |  |
| --- | --- |
| Arts and Sciences | MUSIC – 731 - Music Business 1 |
| Vet Med | AP - 804 – Veterinary Physiology IAP - 810 – Microscopic Anatomy IAP - 818 – Veterinary Physiology IIAP - 836 - RNA in Physiology, Biotechnology and Medicine |

Smith moved to approve these expedited proposals. McCoy seconded. No discussion. Motion carried.

1. New Non-Credit Microcredential programs – *Informational only*

**To view full proposals, click links below.**

|  |  |
| --- | --- |
| Education | [Supporting Readers Who Struggle with Dyslexia in P-12 Classrooms (Microcredential) | Curriculum (curriculog.com)](https://kstate.curriculog.com/proposal%3A12477/form) **- Informational** [Teaching STEAM in Transnational PreK-12 Classrooms (Microcredential) | Curriculum (curriculog.com)](https://kstate.curriculog.com/proposal%3A12476/form) - **Informational**  |

Maseberg-Tomlinson and Goos answered questions about how microcredentials work. K-State partners with other universities or entities who have expertise in the given area. Non-credit Microcredentials are viewed as equivalent to skills and experience, but a for-credit microcredential is a learning credential.

1. Committee Reports/Updates
	1. CAPP – Kouba said she and Bilgili attended this meeting. Provost Mendez asked everyone to review the Strategic Enrollment Plan as it is nearing final approval. Kouba requested that they get language proposals to this committee ahead of time so we can review them.
	2. [Micro-credentialing – University Handbook language](https://ksuemailprod-my.sharepoint.com/personal/srenberg_ksu_edu/Documents/Shared%20Documents%20-%20Fac%20Senate/Workarea/FACULTYSENATE/WPDOCS/1%20Fac%20Sen%20Office/acadaff/24-25/Microcredential%20Handbook%20Recommendations%20-%209.25.24.docx) – Guest: Jo Maseberg-Tomlinson updated the committee that there are three different places that micro-credential information was added. A micro-credential definition was added to the University Handbook (UH); an addition was made to CCAP making it clear that micro-credentials had to go through an approval process; and third, the ARN manual contains a new section on the guidelines and framework of development for micro-credentials. Berney moved to approve the handbook language on micro-credentials. Gott seconded. Motion carried.
	3. ARN – Sub-committee opportunity – Kouba explained that the ARN is the Academic Affairs document for approval and routing and needs some updating. She asked if anyone was interested in working on a sub-committee to look at those updates to let Kouba or Bilgili know.
2. Announcements and/or for the good of the University

Bilgili expressed appreciation for everyone’s contribution to the committee. Kouba asked that notification of absences be given sooner in advance, if possible, especially if people want a proxy.

Bilgili shared that after the last Faculty Senate meeting, they had a small discussion about DARS, which resulted in the FS Committee on Technology taking the lead on DARS issues that are also affiliated with the AAC. That is an issue that fits better within their purview as a technology committee. Kouba expressed appreciation to Brundage and Goos for their hard work behind the scenes on DARS.

1. The meeting adjourned at 5:08pm.

Next meeting: November 5, 2024, 4:00 pm; BB 3042- IN PERSON; Zoom available