

MINUTES
Faculty Senate Executive Committee
Tuesday, April 30th, 2024, 3:30 pm
4061 Business Building

Zoom ID: 733 588 376 | <https://ksu.zoom.us/j/733588376>

Present: Andy Bennett, Graciela Berumen, Regina Crowell, Carson Cuesta, Brad Cunningham, Monica Curnutt, Joel DeRouchey, Teresa Douthit, Jared Durtschi, Pamela Erickson, Renee Gates, Daniel Higgins, Cassie Jones, Julia Keen, Marianne Korten, Ryan Leimkuehler, Terry Mason, Colby Moorberg, Tareque Nasser, Michael Oetken, Michael Raine, Tom Schermerhorn, Andy Thompson, Phil Vardiman, Don Von Bergen, Andy Wefald, LaBarbara Wigfall, Zane Whitney

Absent: Brandon Kliewer

Proxies: Brad Cunningham for Mary (Bowen) Sullivan

1. President Von Bergen called the meeting to order at the Land Acknowledgment was played.
2. Approval of March 26th Executive Committee minutes
President Von Bergen inquired if there were any edits or corrections to the minutes. Seeing none and with no objection the minutes stood approved as submitted.
3. Guest: Shanna Legleiter, Chief Human Resources Officer – Performance Management Update
Legleiter presented the new yearly review evaluation categories for performance management. She shared the results of the consulting firm about staff evaluations, merit-based feedback, and our current decentralized system. Performance management was a big part of the focus along with the capabilities that need to be defined in order to reward and coach faculty and staff. Special interest will be given to improving technology and tools and procedures. Based on best practices there will be a new four-point scale implemented for performance management. Legleiter also shared their possible implementation timelines. There was a follow up comment from one of the senators to be sure there would be no gaps and that employees would be aware of the roll out.
4. Acknowledgement of outgoing caucus chairs and committee members
President Von Bergen extended deep appreciation for those on the Executive committee who have worked so hard this year. He asked those in person to stand and those on zoom to raise their hand who are rotating off. There are several caucus chairs who are rotating off and committee chairs as well.
5. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Andy Bennett/Brandon Kliewer
 - Proposed consent agenda items (pages 4-5)
 - Proposed discussion agenda items (page 6)
 - Proposed Wildcat Pause Day Resolution – (**Attachment 1**)
 - Proposed change to PPM 3035 – University Inclement Weather Policy – (**Attachment 2**)

Senator Bennett moved to approve placing the consent agenda items on the upcoming faculty senate meeting agenda. **Motion carried.**

Senator Bennett moved to approve placing the discussion agenda items on the upcoming faculty senate meeting agenda. **Motion carried.**

Senator Bennett moved to approve placing the Wildcat Pause Day Resolution on the upcoming faculty senate meeting agenda for action. He reminded senators that we can make a recommendation and then the provost

will send the final recommendation to KBOR. They hope to collect data on the effectiveness of this resolution in retention to make it a permanent part of the academic calendar.

Discussion: It was conveyed though we appreciate the flexibility of the provost to decide on which Friday to make this break be, the request is that plenty of notice is given to faculty so they can prepare their classes accordingly.

Another senator stated there's a lot more complicated things that go on in fall and agrees that the sooner the date is shared with faculty the better. Some believe that, regardless of the data/assessment, this pause day will remain as part of the calendar. **Motion carried.**

Senator Bennett moved to approve placing the proposed change to the PPM chapter 3035 regarding the University Inclement Weather Policy on the upcoming faculty senate meeting agenda for action. This proposal was brought before FS Academic Affairs and after review and discussion they endorsed it. It is now being proposed for approval from Faculty Senate and will then be sent on to the appropriate administrators for their consideration to include it in the PPM. If approved, it was noted that language will need crafted in the fall to also be included in the University Handbook, Section F. **Motion carried.**

Senator Bennett also incorporated the motion for the University Calendar Committee's recommendation. See continuing business below.

B. Faculty Affairs – Brad Cunningham/Tareque Nasser

- Proposal from Salaries and Fringe Benefits Committee – (**Attachment 3**)

Senator Cunningham moved to place the proposal from the Salaries and Fringe Benefits Committee on the upcoming Faculty Senate agenda for action. **Motion carried.**

C. Graduate Student Council – Zane Whitney

Whitney reported that over the weekend 220 graduate students received awards at the recognition celebration. They merged two events, combining a president's and graduate school event and it was very successful. Also, in the last four years, graduate student Research and the State participation has increased 198%.

D. Justice, Equity, Diversity, Access, Inclusion, and Identify – Graciela Berumen/Pamela Erickson

Senator Erickson announced she will be rotating off the committee and they will have elections next week for the co-chairs. Currently there is one candidate for co-chair in addition to Graciela and she encouraged others to step up to lead.

E. Professional Staff Affairs – Monica Curnutt/Renee Gates

No update.

F. Student Senate – Carson Cuesta

SGA had their last meeting of the term; the application for the educational opportunity fund date has changed to the first Friday of September.

G. Technology – Michael Raine/Phil Vardiman

The committee will meet next week for their final meeting. A comment was made about the transcript function not working and during today's meeting they were able to verify, with some assistance, that it was back online. This is critically important for our students.

H. University Planning – Cassie Jones/Marianne Korten

Senator Jones shared they have a meeting with Smith Group on Thursday; they are also electing the 24-25 co-chairs on May 16th.

- I. University Support Staff Senate – Regina Crowell
The award ceremony for staff awards is on May 22nd. Please plan to attend.

6. Continuing Business

- A. University Calendar Committee proposal, Wildcat Pause Day – **(Attachment 4)**
This item was handled earlier in the meeting, within the AAC report. A motion was made by Senator Bennett to place the University Calendar Committee proposal on the upcoming Faculty Senate agenda for action. This will be either for endorsement or no endorsement. President Von Bergen deferred to Senator Bennett to share further detail on the FS Academic Affairs committee's decision to not endorse this. Motion was seconded by Senator Wigfall. Motion carried.

7. New Business

- A. Approval of General Grievance Chair, 2024-2027 term: Roger Adams
President Von Bergen entertained a motion for approval of Roger Adams. A motion was made by Senator Vardiman and seconded by Senator Cunningham to approve Roger Adams as the next General Grievance Chair for the 2024-2027 term. Motion carried.

8. Announcements

- A. [KBOR meeting report](#)
President Von Bergen shared that most of the universities, except K-State, approved moving forward with the faculty of the year award. However, it seems hopeful that we will work to approve this, with perhaps some edits, next year.

President Von Bergen also shared a statement on Diversity and Multiculturalism that was approved by KBOR stating that universities are prohibited from requiring statements giving allegiance to, support for or opposition to DEIB for admissions, hiring, or reappointment.

- B. Guest(s) for May meeting?
President Von Bergen recommended that no guests be invited due to the full agenda. However, if there is a pressing request, now is the time to discuss that. No guests were recommended.
- C. Faculty Senate Officer positions – update
President Von Bergen shared that there are two president elect candidates and one secretary candidate at this time. The information on those individuals was shared with you via email and the election will take place at the May 14 meeting.

9. Open discussion period for senators as needed – none.

10. The meeting was adjourned at 4:28 pm. Next meeting is on May 28th at 3:30 pm.

Respectfully submitted by:
Graciela Berumen,
Faculty Senate Secretary

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and graduation list additions (retro conferrals) on the upcoming Faculty Senate consent and/or discussion agenda as needed:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:2398/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	<p>AMETH - 185 - Race, Film, and American Stories ART - 104 - Digital Photography for Non-majors ART - 174 - A and D: Mixed Media Process and Exploration Lab ART - 194 - A and D: Community and the Environment Experience ART - 291 - Introduction to Drawing ART - 600 - Drawing Workshop ART - 623 - Advanced Concepts in Digital and Expanded Media ART - 629 - Foreign Studies in Visual Communication Design ART - 650 - Painting Topics ART - 653 - Painting Methods ART - 655 - Advanced Studio in Metals and Jewelry ART - 665 - Contemporary Ceramics Workshop ART - 667 - Ceramic Design Workshop ART - 680 - Topics in Contemporary Metals and Jewelry ART - 682 - Metals and Jewelry Workshop ART - 826 - Graduate Seminar CHM - 657 - Inorganic Techniques ECON - 608 - Quantitative Methods in Economics ENGL - 187 - Book Club GEOL - 601 - Economic Geology GEOL - 602 - Mineral Exploration for a Sustainable Future GEOL - 605 - Introduction to Aqueous Geochemistry GEOL - 620 - Volcanology GEOL - 631 - Petroleum Geology</p>
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	GEOL - 642 - Field Geophysics GEOL - 650 - Geomicrobiology GEOL - 701 - Economic Geology GEOL - 704 - Carbonate Paleoenvironments GEOL - 711 - Water Resources Geochemistry GEOL - 712 - Advanced Geochemistry GEOL - 731 - Petroleum Geology GEOL - 735 - Fossil Fuel Sedimentology GEOL - 741 - Seismic Data Processing MUSIC - 246 - Drumset Techniques PHYS - 636 - Physical Measurements Instrumentation PHYS - 664 - Thermodynamics and Statistical Physics THTRE - 111 - Production Participation
Education	EDCI - 445 - English as a Second Language Practicum PK-12 EDCI - 764 - Engineering Design Practices in Secondary Science Teaching EDSP - 744 - Intensive Interventions for Students with Dyslexia and Other Reading Difficulties
Engineering	CIS - 526 - Web Application Development ME - 661 - Introduction to Nanoscience and Nanotechnology
Technology and Aviation (Salina)	AVM - 497 - Aviation Maintenance Capstone
Veterinary Medicine	CS - 819 - Veterinary Medicine in a Foreign Context CS - 821 - International Vet Study Tours
Leadership Studies	LEAD - 715 - Teaching Leadership LEAD - 755 - Systems Leadership

CURRICULUM: *<https://kstate.curriculog.com/agenda:2399/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Master of Fine Arts (M.F.A.)
Business Administration	Data Analytics (M.S.)
Health and Human Sciences	Apparel and Textiles (M.S.) Human Ecology (B.S.) Kinesiology B.S.
Leadership Studies	Leadership Studies Minor

B. Graduation list(s), addition(s) and/or posthumous degree requests

1. Monthly Retro conferral list - as submitted by the Registrar's office.

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:2400/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Historical Research Design in Security Studies (Graduate Microcredential) Quantitative Research Design in Security Studies (Graduate Microcredential)
Leadership Studies	Leading Change (Graduate Certificate)
Technology and Aviation (Salina)	Spatial Computing (Graduate Certificate)
Veterinary Medicine	Equine Veterinary Practice Certificate (Veterinary Medicine Certificate)