

Kansas State University Faculty Senate
Faculty Affairs Committee
Minutes
Tuesday, Sept. 17th, 2024, 3:30 pm
Zoom <https://ksu.zoom.us/j/92987057934>

- **Call to Order - Faculty Affairs – Brandon Savage (co-chair); Brad Cunningham (co-chair)**
 - ◆ Attended - Brandon Savage, Brad Cunningham, Paige Adams, Amir Bahadori, Ashley Noll, Charlotte Self, Gerlad Grasso, Grace Liang, Jessie Vipham, LaBarbara Wigfill, Martha Smith Caldas, Merta Scott-Hall, Michael Apley, Rachael Clews, Roger Adams, Tanya González

Minutes:

1. **Meeting Minutes Approval:** Brandon Savage discussed using AI-generated detailed and abbreviated minutes. The committee agreed to approve the abbreviated version for public submission.
2. **KBOR Faculty of the Year Award:** The committee reviewed the current award structure and proposed expanding eligibility to include all faculty members, not just those with research responsibilities. This will be discussed with KBOR leadership in future meetings.
3. **Fringe Benefits Committee Representation:** The committee sought a representative for the Fringe Benefits Committee after learning that an alternate member, Ashley, could not serve. Michael Apley volunteered and was approved as the committee's representative.
4. **Non-Renewal Policy Discussion:** Roger Adams and Amir Bahadori presented updates to the proposed non-renewal policy. The committee raised concerns about alignment with KBOR policy and potential legal and HR implications. The committee decided to approve the current draft and move it forward for review by the Executive Committee.
5. **Grievance Process and Handbook Conflicts:** Concerns were raised about inconsistencies between the University Handbook and Policies & Procedures Manual (PPM).
6. **Expedited Handbook Update Process:** A proposal was introduced to streamline minor updates to the University Handbook (e.g., name changes, titles). The committee approved the proposal, which will allow certain non-substantive revisions to bypass lengthy approval processes.
7. **New Business:**
 - i. **Term Appointments:** The committee discussed concerns about the use of term appointments, where employees have an expectation of continued employment but are technically on term contracts.
 - ii. **Non-Tenure Track Workload Policy:** An update was provided that work on a non-tenure track workload policy will begin soon, with input from the incoming Vice Provost.