1.) Turn on recording and announce disclaimer

2.) Call meeting to order – **Abbey**

   NOTE: Abbey will take notes

3.) Request for additions/ changes today's agenda **Abbey**

4.) Approval of Minutes from 09.03.24 meeting FSCOT Agenda 09.03.24.docx

   a. No changes or additions; minutes approved as written.

5.) Committee Reports:

   a. Record and Retention Committee – Carolyn Jackson. See report at link below.

      i. FSCOT - University Records and Information Management Committee Report 20241015.docx

   b. Academic Tools Committee – **Kevin Wanklyn**, Engineering, **Scott Finkeldei**, General University, Liaison for Chief Information Officer

      i. Update from Scott: Meeting is scheduled for later this month (Oct 25) to review and finalize results of faculty survey. A pause on this work is expected after that report is available to determine how best to incorporate into the new structure within the Provost's office (Academic Affairs & Innovation).

6.) Old Business (Business from Previous Meetings)

   a. Generative AI policy with University Owned Records and Data Policy.

      i. https://ksuemailprod-my.sharepoint.com/:w:/g/personal/dnhall_ksu_edu/EcLiJFpwJxpOiSeC4HjVmc0 B_tlP7qoN_ziuzUsa-3G5DA?e=qpeNlF

      ii. An overview of this policy was presented by Ryan Leimkuehler and Danielle Hall at the Oct 8 Faculty Senate meeting. Draft policy can be viewed at the link above. Feedback can be provided through Oct 18.

   b. Update on Reports from Cybersecurity events.

      i. KSU - IT ASSESSMENT - COMMUNITY SUMMARY.pdf

      ii. The report available at the link above summarizes an assessment conducted in Fall 2023 (prior to the cybersecurity incident) and reflects "a comprehensive assessment of the central IT organization using a higher-education-focused IT evaluation framework to evaluate the effectiveness and efficiency of the central

IT organization." There will not be a publicly available report that specifically summarizes aspects of the Jan cybersecurity incident. We are aware that going forward, many are eager to have transparency around policy aspects, funding allocations, staffing, etc. , spending, staffing, etc. Policies are being developed; FSCOT has seen. Just got back from OGC, being reviewed by Deans. Will go out soon for additional review. Policies 20+ years old, or gaps that were identified. Of course will need more policies in future. Money—campus budget committee, has reps from FSCOT (he believes). Budget priorities. Cyber tools are very expensive. Campus just has to invest (or choose not to and take risks). Partially funded by tuition, students. Various budget mechanisms that campus has/uses, subvention, bill-back to fund campus priorities. PHIL: big questions, workflow, communication, etc. (KSIS, DARS, etc.). Info flow seems not to be getting through.

7.) New Business

    a. Issues associated with Enterprise Resource Planning systems (ERP) **(Abbey)**

        i. ERP Modernization and FSCOT Role

    b. Development of a communication workflow for IT issues

        i. Ensuring all representative parties are included

            1. Registrar, IT, Advising, Faculty, Staff, Administration, FSCOT, FSLC, etc.

        ii. Discussion Notes: As an institution our technology platforms in these areas are outdated and it is challenging, often impossible, to continue maintaining the various layers of customization that have been incorporated over the years. Students, advisors, and other staff who work with student records offices are experiencing significant hurdles related to systems such as KSIS and DARS; these issues have been exacerbated by the timing of both the cybersecurity incident and the transition to a new General Education framework (which required changes to all DARS reports for all majors on campus). Adopting a new ERP would not only be extremely expensive but also enormously daunting to implement (with wide-ranging impacts across the institution). In the short term, there is a need for open lines of communication (and perhaps more clarity about appropriate contact points/channels) so that we can, to the best of our collective ability, address problems and issues with DARS, KSIS, etc. In the longer term, there is a need to advocate for the adoption of modern technology platforms that allow us to remain competitive as an institution and that support and align with the university's stated strategic goals.

    c. AI Meeting with Student Government about AI Policy **(Abbey).**

        i. Representatives from SGA reached out to Faculty Senate to indicate they would like to begin a dialogue about their interest in considering possible policy initiatives related to use of AI in the classroom. Abbey is slated to have an initial conversation with SGA representatives about this on Oct 22.

    d. Printing Resolution from SGA Printing Resolution.docx **(Kevin)**

i. SGA has put forward a resolution in support of free printing for students, with a limit of 150 pages per semester. Currently students receive $10 of free printing (which equates to approximately 100 pages per semester)—details about current printing allocations are available here: https://www.k-state.edu/it/resources/classrooms-labs/labs/printing.html. The SGA proposal is based on a page limit, rather than a dollar value, and the SGA representatives leading this resolution have communicated with both Kevin and Scott Finkeldei. Scott indicated that it is not clear that this proposed change would drive down overall university costs associated with free printing. We will continue to visit with the SGA reps as needed.

e. Meeting with Thomas Bunton and Chad Currier about FSCOT role **(Phil)**

    i. Questions that this committee would like asked?

8.) Other Items – **Group**

a. Other IT updates from Thomas Bunton and Chad Currier

    i. Policy issues. The proposed updates to IT policies were reviewed with OGC this week; next steps are to review with Dean's council, then open to public university comment. Ultimately will then proceed to cabinet for approval. Many of these policies haven't been updated since 2009; additional policy updates are expected in the future.

    ii. Continue to see phishing scams, including a new one today—this one particularly troubling since it made use of a trusted sender. Have also observed use of Duo to target people. Continue to use caution and forward suspicious messages to abuse@ksu.edu.

9.) Future Meetings and Agenda – **(Abbey, Phil)**

a. Possible Future agenda items:

b. Future Meeting topics

    i. 2024 Cybersecurity Training –

    ii. Records management updates-

    iii. Follett Adopt and Discovery Program

    iv. Tour and Presentation from Sunderland Innovation Lab

    v. Results of UCAT Survey of Academy Technology

10.) Adjourn meeting – **Phil**

Attendance:

Members:

- Abbey Nutsch, Agriculture (23-25) (Co-chair)
- Don Crawford, Architecture, Planning, and Design (20-22 & 22-25)
- Bret Flanders, Arts and Sciences (24-25)
- Edward Nowlin, Business Administration (24-27)
- Dennis Devenney, Education (24-25)
- Kevin Wanklyn, Engineering (21-24; 24-27)
- Sandy Johnson, Extension (22-25)
- Jason Maseberg-Tomlinson, General University (24-26) - Alternate: Tara Fronce
- Phil Vardiman, Health and Human Sciences (21-24; 24-27) (Co-Chair)
- Carolyn Jackson, K-State Libraries (23-26)
- Bill Genereux, Technology & Aviation, K-State Salina (22-24; 24-27)
- Ashley Blake, Term Appointment (24-27)
- Chris Blevins, Veterinary Medicine (22-24; 24-27)
- Braden Adams, Student representative

Non-voting Attendees:

- Scott Finkeldei, Liaison for Division of Information Technology
- Regina Crowell - Liaison for University Support Staff

Guests:

- Gregory Flax, Director of Service Desk Operations
- Thomas Bunton, CTO
- Josh McCune, Director of Security Intelligence and Operations Center, Division of Information Technology
- Chad Currier, IT Chief Security & Operations Officer