

**FSCOT Minutes**  
**November 5, 2024, 3:30 pm**  
**Business Building Room 3042**

**Zoom Link:** <https://ksu.zoom.us/j/91981703983>

- 1.) Turn on recording and announce disclaimer
- 2.) Call meeting to order – **Abbey**  
**NOTE: TBD will take notes**
- 3.) Request for additions/ changes today's agenda **Abbey**
  - a. **Introduction of Bud Tillman**
  - b. **Call for Volunteers for Search Committees for IT positions (Thomas Bunton)**
    - i. **Instructional Technology- J. Maseberg- Tomlinson**
    - ii. **Chief Information Security Officer CISO – Carolyn Jackson Volunteered for search committee.**
- 4.) Approval of Minutes from 10.15.24 meeting [FSCOT Meeting Minutes 10.15.24.docx](#)
  - a. Changes or additions ?
    - i. No changes
- 5.) Committee Reports:
  - a. University Records and Information Management Committee Report– **Carolyn Jackson**. See report at link below.
    - i. No report this month.
  - b. Academic Tools Committee – **Kevin Wanklyn**, Engineering, **Scott Finkeldei**, General University, Liaison for Chief Information Officer
    - i. No meeting due to IT Survey and Hold off until results are out to share.
- 6.) Old Business
  - a. Development of Communication Workflow for IT (**Phil**)
    - i. Meeting with Thomas Bunton
  - b. ERP Modernization and FSCOT Role (**Abbey**)
  - c. Printing Resolution at full faculty senate November 12, 2024 [Printing Resolution.docx](#) (**Phil**)
- 7.) New Business

- a. Enterprise Resource Planning ERP Modernization systems (ERP) (**Abbey**)
  - i. ERP Modernization and FSCOT Role
  - ii. Discussion Notes: move to “ongoing discussion”
    - 1. Title 2 compliance
    - 2. Huron is finalizing report to the executive committee
      - a. Small group from FSCOT to meet and discuss ERP and what is needed to prioritize items to prepare for future growth.
        - i. What does the system need to do to make KSU work like a modern university.
        - ii. Re-Invision what KSU will look like with new system
        - iii. FSCOT can collect data on issues to bring to IT leadership to share with
          - 1. How do we frame it?
          - 2. How do we tell the stories that occur everyday.
- b. AI Meeting with SGA (**Abbey**)
  - i. Discussion Notes:
    - 1. Students of SGA want/ need guidance for AI Rules in the classroom.
    - 2. Current recommended Syllabus Statement/ Language is not required and isn't from the provost's office
      - a. The teaching and learning center provided one before school started.
    - 3. SGA was eager to see is a required Syllabus Statement on AI policy for each course.
    - 4. Braden will reach out to SGA team members and invite them to next FSCOT
- c. New Employee/ New Faculty Access to Technology (**Kevin**)
  - i. Canvas, KSIS, HRIS, etc.
  - ii. Typically needs onboarding of new employee 2 weeks prior to need of access
    - 1. Needs HR and Admin Approval
      - a. FERPA

- b. Canvas assigned courses changes made by Asst. Dean assigned to change
    - d. Administrative Privileges for Adding new Apps Software restricted to IT Administrators only. (made effective for whole University ~ 2 weeks ago)
      - i. Exception policy application process
      - ii. Contact IT representatives.
        - 1. T. Bunton will have Deborah Chase Contact Sandy.
- 8.) Other Items – **Group**
  - a.
- 9.) Future Meetings and Agenda – (**Abbey, Phil**)
  - a. Possible Future agenda items:
    - i. Status of Sole Source Bid for Tech. Equipment at KSU (Dell or Lenovo?)
    - ii. Status of IT Security Policies for review
    - iii. Chris Crook from KanREN. <https://www.kanren.org/> Carolyn Jackson met him at the Midwest Data librarians Symposium at KU. I had no idea what they do and thought we should know about them, especially in terms of emergency response (e.g.: Hale Library Fire) and rural networking (k-state 105 and Global campus)
    - iv. Deborah Goins, who is working on how we respond to and policy development around new DOJ accessibility rules for state & local agency websites. Here is the Fact Sheet on Accessibility from The Department of Justice: [New Rule on Accessibility of Web Content](#) and the [WCAC 2.1 Level AA](#) standards.
    - v. 2025 Cybersecurity Training –
    - vi. Records management updates-
    - vii. Follett Adopt and Discovery Program
    - viii. Tour and Presentation from Sunderland Innovation Lab
    - ix. Results of UCAT Survey of Academy Technology
- 10.) Adjourn meeting – **Abbey**
- 11.) **After Action Items**
  - a. **Volunteers for IT Search Committees- PV and AN to help find volunteers for T. Bunton**

- b. Braden Adams will find other SGA Members to come and discuss AI Syllabus Statement and consider language for Joint Resolution for AI Syllabus Statement**
- c. T. Bunton will have Deborah Chase contact Sandy Johnson about Administrative Access exception form.**
- d. T. Bunton Develop sub group**

## Attendance:

### Members:

- Abbey Nutsch, Agriculture (23-25) (Co-chair)
- Don Crawford, Architecture, Planning, and Design (20-22 & 22-25)
- Bret Flanders, Arts and Sciences (24-25)
- Edward Nowlin, Business Administration (24-27)
- Dennis Devenney, Education (24-25)
- Kevin Wanklyn, Engineering (21-24; 24-27)
- Sandy Johnson, Extension (22-25)
- Jason Maseberg-Tomlinson, General University (24-26) - Alternate: Tara Fronce
- Phil Vardiman, Health and Human Sciences (21-24; 24-27) (Co-Chair)
- Carolyn Jackson, K-State Libraries (23-26)
- Bill Genereux, Technology & Aviation, K-State Salina (22-24; 24-27)
- Ashley Blake, Term Appointment (24-27)
- Chris Blevins, Veterinary Medicine (22-24; 24-27)
- Braden Adams, Student representative

### Non-voting Attendees:

- Scott Finkeldei, Liaison for Division of Information Technology
- Regina Crowell - Liaison for University Support Staff

### Guests:

- Gregory Flax, Director of Service Desk Operations
- Thomas Bunton, CTO
- Josh McCune, Director of Security Intelligence and Operations Center, Division of Information Technology
- Chad Currier, IT Chief Security & Operations Officer

