

Agenda

Faculty Senate Committee on University Planning

September 5, 2024

4 to 5 pm

Seaton 2021 or Zoom <https://ksu.zoom.us/j/92948527207>

1. Call to Order
2. Old Business
 - Update of Master Plan Discussion
3. New Business
 - Tenured and Tenure-Track Faculty Workload Policies (Status Updates by Colleges/units)
 - Parking and Public Transit
4. Open Discussion
5. Adjournment

**** INFORMATION BELOW IS PROVIDED FOR BACKGROUND; NOT NECESSARILY AGENDA ITEMS****

What is the role of FSCOUP?

- The University Planning committee is one of the eight permanent faculty senate committees. Our formal jurisdiction and duties (University Handbook, Appendix E, [Section B6](#)) are to, “participate in the shared governance of determining mission related academic programs at the institutional level... and... by which distribution of university appropriated resources in support of the academic, research, and service missions of the university is determined.”
- Most of our responsibilities are summarized in University Handbook, [Section B95](#). These include:
 - Representing the faculty and unclassified professionals on university-wide planning groups
 - Actively advocate the need for comprehensive institutional planning and to monitor planning activities, evaluate their effectiveness, and make recommendations for improvement in the planning process.
 - Advises faculty senate representatives on planning and budget committees
 - Responds to faculty concerns about planning, and, if necessary, develops recommendations for consideration by faculty senate.
 - Serve as an ex officio member of our college or unit CCOP.
- Conduct discontinuance investigations of units of college level or equivalent and review/comment on reports of discontinuance investigations conducted by programs ([Appendix K](#)).
- If academic units are reorganized in a way that involves more than one college or unit, FSCOUP is to be invited to send an observer to the proceedings (University Handbook, [Appendix N](#))
- As a University Committee, we also serve as a key role in resource allocation. According to the University Committee Handbook, FSCOUP “Considers matters related to the allocation of resources at the University level. Participates with the President of the University in any decisions dealing with reductions in unclassified positions during a period of financial stress or financial exigency. Monitors involvement of faculty in the planning process throughout the University, but especially through College Committees on Planning (CCOP) and/or College Planning Advisory Groups (CPAG).”

What are FSCOUP and CCOP priorities for the 2024-2025 academic year?

- [CCOP Membership](#) (membership requirements changed in 2022)
 - Ensure selection procedures are on file with Graciela Berumen, Senate Secretary
 - Confirm that membership is up-to-date with University policy and correct members are listed on the [Provost's Website](#). Contact Lynn Carlin at lcarlin@ksu.edu if the website requires updating.
- [College and Unit Strategic Plans](#)
 - All colleges and major units are in the process of updating their strategic plans, which are due October 1, 2024.
 - University guidance stipulates that, "... the planning process and goal setting should be comprehensive in scope and informed by input from stakeholders at all levels of your college or major unit, including faculty, staff, students, and stakeholders external to your college or major unit (e.g., university leadership, other colleges or units, community or industry partners, alumni, and donors)."
 - The Provost has indicated an intent that CCOPs be consulted as part of this input-gathering process.
- [Workload Policy for Tenured and Tenure-Track Faculty](#)
 - This policy is relatively new; it was passed by Faculty Senate in December 2023 and can be found in Appendix Y of the University Handbook. It states that, "tenured and tenure-track faculty workload policies shall be established in every college and unit using a shared governance process and reported to the Provost for final approval."
 - The Provost has recently shared that college-level workload policies are due June 30, 2025 and that that CCOPs be part of the shared governance process.
- [Campus Master Plan](#)
- [Budget Model Review](#)

What is our role as ex-officio members of our respective CCOP?

- Ensure that [in times of financial exigency](#), CCOP "participates in applicable decision-making procedures with the office of its dean when the Office of the President in consultation with FSCOUP allocates reductions which necessitate, within the college, the non-reappointment of a full-time person serving at the rank of instructor or above with an appointment not designated as term." Also ensures all handbook procedures are followed.
- Ensure the CCOP composition and roles are completed as stipulated in the [University Handbook](#). Specifically, the college dean or unit administrator consults "with CCOP on issues related to, but not limited to: college planning, college reorganization, strategic planning, program discontinuance, and financial exigency. Members of CCOP shall include tenure-track faculty, tenured faculty, non-tenure track faculty, university support staff, and unclassified staff who are assigned to a college, department, or other unit. Those faculty and staff members with a total university appointment of five-tenths or more will be eligible to serve on CCOP. Department heads are eligible to serve on CCOP in an ex officio non-voting capacity. Given the purpose of CCOP to provide input to college administrators, deans are not eligible to serve. The faculty and staff of each college or unit shall be responsible for establishing its own selection procedures; this procedure must be approved by a majority of the faculty. Membership shall represent a cross-section of position types, departments, discipline areas, or other organizing unit within the college or administrative unit. In addition, the college or administrative unit's FSCOUP representative will be an ex officio member of CCOP. CCOP selection procedures will be kept on file with the dean or unit office. A copy of CCOP selection procedures shall also be provided to the office of the secretary of the faculty senate."