

Professional Staff Affairs

September 3, 2024

3:30 PM

3046 Business Building

Name	Present	Absent
Gina Nixon	X	
Jody Hodges	X	
Mariya Vaughan	X	
Will Grogan	X	
Melissa Holmes	X	
Linda Craghead	X	
Kari Morgan	X	
Renee Gates	X	
Monica Curnutt	X	
Marcus Kidd	X	
Brady Kappelman	X	
Justin Wild	X	
Kimm Dennis	X	
Lisa Wilken	X	
Jerry Grasso		X
Amy Brusk		X
Lynn Carlin		X

There were Zoom issues during this meeting, so attendance was captured as efficiently as possible.

Introductions

- Marcus Kidd is the new PSA secretary.
- Use of Fireflies AI to take notes for us.

Salary & Fringe Benefits Committee

- Linda has served on it during the last 2 years. She would love to see someone else step forward.
- They would like to focus on staff for this year.
- Gina is volunteering to be on this committee.

State of the University

- Wednesday, September 11, 2024
- Legislators are being invited to attend.

- We should all plan to attend as our schedule allows.
- They are requesting RSVPs for refreshments and such.

Faculty / Senate Committee Photos

- Tuesday, September 10, 2024
- 3:30 PM in the Union
- We'll meet outside the Big XII Room for these photos.

President Linton's Town Hall

- It will be in October. We don't know the date yet.
- Format:
 - 7-10 minutes for updates, thoughts, etc.
 - He'll have a panel of individuals there to answer questions.
- On-the-spot questions will be asked. Nothing will be asked ahead of time. Panelists won't be prepped.
- If anyone has a question they want to have answered, but may not be able to ask their question, feel free to forward it to Monica.

Professional Development

- We'll circle back around about this.

Guest speakers for speaker meetings

- Shanna is confirmed for 9/17. The subject is Performance Management, Time and Leave systems, and wage / compensation study.
- Please come with questions that you can take the answers back to those units.

Discussion regarding classification

- Some staff didn't know how they were categorized.
- Seemed like there were trends / initiatives to organize staff in specific ways.
- Does the hiring manager decide?
- There's general confusion between "temporary" and "term". There's also confusion between "term" and "regular".
- Benefits for certain types of employees.
 - Example: A term employee has to be employed for at least 5 years before their dependents receive tuition assistance.
- Discussion over potentially having USS join in Faculty Senate. ○ Monica MacFarlane was involved in those conversations in the past.
- Longevity Bonus could be impacted if statuses are changed.
- A suggestion was made to make a simple diagram / image to help better explain the classifications, etc.

Master plan

- It may be nice for Casey Lauer to attend an upcoming meeting.

Parking

- It may be nice for Parking Services to come to one of our meetings.

Other Business – Updates

- USS Executive Committee has been asked to meet with KBOR.
- Faculty Senate Executive Committee will also be meeting with us.

Professional Development Committee

- What kind of training is being offered?
- What is being conducted by current programs?
- How are units helping their staff development?
- Marci shared that a Needs Assessment will take place in Spring 2025. It will be university-wide.

Linda & Monica's meeting w/ Dr. Stewart

- No agenda. It was more about answering questions / concerns.
- Cats' Cupboard came up as a topic of discussion.
 - Discussion over allowing staff to utilize it & potential funding.
- Climate Survey
 - Survey is scheduled to take place in 2025.
 - Discussion over Docking Institute survey. It was last conducted in 2019 and 2022.
- Dr. Stewart wants PSA to better communicate information
 - If anyone has ideas, please suggest them.
- KBOR agenda will be set in September.
 - He thinks KBOR will submit a request for pay increases due to new threshold coming up.
- A question was asked about revisiting the budget model. Ethan Erickson is aware and is working on this.

March meeting date

- It's during Spring Break. Faculty Senate usually pushes that.
- This meeting may be cancelled.