



Human Resources Overview

Aug. 12, 2024

Shanna Legleiter
Chief Human Resources Officer



K-State

will become an employer of choice in Kansas and higher education, prioritizing a culture of well-being, satisfaction and engagement, competitive rewards, recognition, opportunity, continuous improvement and innovation.





Human Resources

Who we are, what we do and how we support you



Administration

- Provides the vision, leadership, strategic planning and oversight for all HR functions.
- Reports to Ethan Erickson, vice president of administration and finance.



Shanna Legleiter
Chief Human Resources Officer

Operations Strategy

- Oversees benefits, operations, HR systems, time and leave, and HR Administrative Support Center services.
- Manages initiatives related to operational excellence and effectiveness.
- Strategically partners with university stakeholders, creating and optimizing HR processes and policies.



Amanda McDiffett
Assistant VP
for HR Operations

Talent Strategy and Engagement

- Oversees employee relations and engagement, compensation and organizational effectiveness, talent acquisition, and talent and organizational development.
- Manages initiatives related to employee engagement.
- Strategically partners with university stakeholders.



Kim LeCompte
Assistant VP for Talent Strategy
and Engagement

Administrative Support Center (ASC) – HR

- Provides HR support to administrative units within K-State central services.
 - New employee onboarding
 - Employee offboarding
 - Time and leave
 - Personnel transactions
 - Recruitment of new/vacant positions



Mallory Whitman
Manager

Benefits

- Administers and provides education/consultations for the K-State benefits portfolio, including:
 - Employee medical and supplemental insurance policies, including group life insurance
 - GRA/GTA medical insurance
 - Retirement programs, both Kansas Public Employees Retirement System (KPERs) and Kansas Board of Regents (KBOR)
 - Voluntary retirement and savings plans
 - Workers' compensation
 - FMLA and employee leave programs
 - Tuition assistance eligibility and public student loan forgiveness



Kati Wolfgang
Director

Compensation and Organizational Effectiveness

- Designs, manages and administers K-State's compensation and classification programs.
- Consults, partners and trains with departments and leaders to effectively manage their staff compensation and position structures.



Marci Ritter
Director

Employee Relations and Engagement

- Provides consulting services, conflict resolution, policy interpretation and assistance with other employee relations matters.
- Supports managers and supervisors in creating action plans to address performance and behavioral issues.
- Addresses accommodations as it relates to the Americans with Disabilities Act (ADA).



Charlotte Self
Director, ADA
Coordinator

ERP Systems



- Supports the HR Enterprise Resource Planning System (HRIS).
- Works with IT and stakeholders to improve processes and the maintenance of data within K-State HR systems.

Mike Corwin
Manager

Resource Center and Operations

- Manages personnel transactions, records management and compliance.
- Oversees functional operations of HRIS, HR forms and ImageNow.



Mary-Beth Rhoads
Manager

Talent Acquisition



- Assists colleges and departments with training in the areas of recruitment and search committee best practices.
- Creates innovative solutions to support the full recruitment cycle.



Shannon Leftwich
Manager

Talent and Organizational Development

- Delivers high-impact training for career growth, pathways and opportunities for all employees.
- Designs adult-learner focused onboarding, orientation, mentoring and recognition programs.
- Prepares the workforce for operational excellence initiatives via change management, streamlining and other organizational change concepts.
- Collaborates with university stakeholders to develop/host training content on technology, university systems, policies and other educational programming.



Megan Eakin
Manager

Time and Leave

- Manages time and leave processes and policies.
- Supports and trains HR Liaisons in administering time and leave.



Jenny Hoeltzel
Manager

Info at your fingertips



Human Resources

K-State home > Human Resources

Supporting K-State's Greatest Resource — You.

Kansas State University's greatest resource is its faculty and staff. Human Resources strives to provide excellence in recruiting, developing and retaining a diverse, highly qualified workforce. As the university's work changes, Human Resources continues to evolve to meet the needs of an ever-changing environment, supporting the needs of all employees, including faculty, unclassified professionals, support staff and students.

[HRIS / Employee self service](#)

[PageUp applicant tracking system](#)

[Submit payment to HR](#)

Quick Links

- [About Human Resources](#)
- [Time and leave resources](#)
- [Leave request form for hourly employees \(non-exempt\)](#)
- [Leave request form for salaried employees \(exempt\)](#)
- [Remote work](#)
- [New employees](#)
- [PSLF \(Public Service Loan Forgiveness\)](#)
- [Hiring Incentive / Sign-on bonus](#)
- [Policies and guidance](#)
- [Employment Verification](#)
- [College and University Professional Association for Human Resources \(CU-PA-HR\) membership](#)
- [Forms](#)
- [View additional resources](#)

The [Employee Assistance Program](#) is available for counseling and advice to assist with stress, anxiety, and concerns. The EAP can be reached by calling **1-888-270-8897**, press **Option #1**.

Highlights

[HR Strategic Initiatives](#)

HR home page
<https://www.k-state.edu/hr/>

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