

International Speakers Bureau Presentation Request Form

Today's Date:

Name of Requester:

Name of group, school or organization you represent:

Your position at the organization:

Address:

Phone:

Email:

Who will be the audience? (Provide age range)

Do you have a specific country, geographic area or topic you would like to request?

What date/time would you like the presentation? You can request a specific date and time. If possible give more than one choice or give a range (for instance, the first 2 weeks of April in the afternoon). ***Please submit your request at least 2 weeks in advance of the date of the presentation.***

How long would you like the presentation to be? (Generally, maximum of 30 to 45 minute presentation per presenter).

Additional Comments or requests:

You will receive a confirmation email within 48 business hours once the request has been received. Thank you.