# SEVIS Tranfer-In Form

All students currently in F-1 status at any type of institution (high school, college, university, intensive English institute) in the U.S. who plan to transfer to Kansas State University must complete the transfer procedure through SEVIS.

- Students who have been admitted to Kansas State University and wish to transfer their SEVIS records to Kansas State University must complete this form and email it to isss@ksu.edu

- Please work with your current school to release your **active** SEVIS record to Kansas State University.
    - If your SEVIS record is no longer in active status, please email isss@ksu.edu. A DSO will reach out to discuss your situation and options available.

- For **F-1 students**, our SEVIS School Code is **KAN214F00272000**. Additional information can be found online at https://www.k-state.edu/isss/students/f1/transfer_in.html.

- For **J-1 Students**, our SEVIS Program Code is **P-1-00780**. Additional information can be found online at
https://www.k-state.edu/isss/students/j1/J1%20Transfer%20In.html.

**Name**: _____     **WILDCAT ID Number**:_____

**Email Address**: _____     **Phone Number**: _____

**SEVIS ID Number**: _____

**Name of Previous School**: _____

**Have you completed a full academic year of full-time enrollment?** ____Yes     ____No

**Last Date of Attendance at Previous School**: _____

\*\*please send a copy of your most recent transcript along with this form.

**Were you authorized for a reduced course load previously**? ____Yes     ____No

\*\*If yes, please provide supporting documentation to verify this authorization. (i.e. I-20, approval form signed by DSO, etc)

**OPT or Academic Training End Date (if applicable):** _____

**Do you plan to travel outside the U.S. between attendance at the two schools?**

☐    Yes → An I-20 will be issued after the release date. Email isss@ksu.edu to arrange shipment of new I-20.

   Expected date of return to U.S. _____

☐    No → You will receive the new I-20 once you have reported to ISSS and have enrolled in classes at K-State. Notify ISSS by email at isss@ksu.edu and a new I-20 will be issued within 5 business days.

**For J-1 specifically: Please provide the information from section 4 on the DS-2019** Exchange Visitor category

_____ Subject/Field code _____ **SEVIS Release Date**: _____

Student Signature: _____     Date: _____

Please email the completed SEVIS Transfer-In Form to isss@ksu.edu.