Quick How To For Lafene Health Fee Waiver

After clicking direct link to Lafene Health Fee Waiver form: <u>https://www.k-state.edu/registrar/faculty-</u> <u>staff/forms/index.html</u> under "Waiver(s) Forms" or entering <u>https://ksu.etrieve.cloud/#/form/176</u> into your browser (may be asked to SSO after clicking link)

Date Submitted	Form ID
08/18/2023	2023
THIS FOR K-State employees who are Lafene and Counseling Services. A new	M IS FOR K-STATE EMPLOYEE USE ONLY .9-1.0 FTE, and will not be utilizing the services offered through form MUST be submitted each semester in order for this fee to be waived
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THIS FOR K-State employees who are Lafene and Counseling Services. A new Submitter Information Name (First & Last) *	M IS FOR K-STATE EMPLOYEE USE ONLY .9-1.0 FTE, and will not be utilizing the services offered through form MUST be submitted each semester in order for this fee to be waived

Date Submitted, Form ID and Submitter Information will auto fill based up your eID SSO login

Date Submitted			For	m ID
08/18/2023			202.	
K-State er Lafene and Counselin	THIS FORM IS FOR K-ST mployees who are .9-1.0 FTE, and ng Services. A new form MUST be	ATE EMPLOYEE US will not be utilizing the submitted each seme	E ONLY e services offered throug ster in order for this fee t	gh to be waive
Submitter Info	ormation			
Name (First & Last) *				
Becky				
eID *	Email Address *	:		
	gxsu.edu			
Employee Info	ormation	Last Name *		
Employee Info First Name *	ormation	Last Name *		
Employee Info First Name * Willie Employee ID *	ormation Email Address *	Last Name * Wildcat		
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Employee Info First Name * Willie Employee ID * w00000000 Department * Office of the Registrar	ormation Email Address * 00 williewildcat@ksu	Last Name * Wildcat		

Enter your employee information and Term the waiver is being requested.

Click Submit



You will receive email confirmation submission.

K-Stat	te Etrieve Notification: Lafene Health Fee Waiver-Willie Wildcat-2023 received 🔍 🔍
N	noreply@ksu.edu ☺ <th< th=""></th<>
	Thank you for submitting the following to K-State: Lafene Health Fee Waiver-Willie Wildcat- 2023
	The status of your submission is available for review via K-State's electronic forms and workflow system, Etrieve, at: https://ksu.etrieve.cloud:443/#activity
	Please do not reply to this message, as it is an unmonitored account. If you have questions about this submission, please contact:
	\leftarrow Reply \rightarrow Forward

If Submission could not be processed, you will receive Decline email with comment listing reason.

noreply@ksu.edu		\odot	8 > 5 %	\rightarrow
To: Becky			Fri 8/18/	2023 3:35 F
Thank you for sub	omitting the following to K	-State: Lafene Health Fee	Waiver-Willie W	'ildcat-
2023				
The submission w	as Declined by Becky			
Comments: Test c	omment for decline			
Comments. lest e	omment for decline			
The submission is	available for review via K-	State's electronic forms an	nd workflow syst	iem,
https://ksu.etrieve	e.cloud:443/#activity			
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about this submis	sion, please contact:	an unmonitored account.	ir you nave que	stions

f Submis	sion is processed and completed, you and student will receive email confirmation.
K-Stat	e Etrieve Notification: Lafene Health Fee Waiver-Willie Wildcat-2023 is complete 🔍 🔍 🔍
N	noreply@ksu.edu ☺ <th< th=""></th<>
	Thank you for submitting the following to K-State: Lafene Health Fee Waiver-Willie Wildcat- 2023
	The submission has been processed and is now complete. The completed submission is available to view via K-State's electronic forms and workflow system. Etrieve. at: https://ksu.etrieve.cloud:443/#activity/
	Please do not reply to this message, as it is an unmonitored account. If you have questions about this submission, please contact:
	← Reply