

**MINUTES**  
**K-State University Support Staff Senate**  
Date: August 12, 2020  
Zoom Meeting

**I. Call to Order:** Meeting was called to order at 1:02 pm.

**II. Roll Call:**

**Present:** Teresa Adams, Roxann Blasi, Jane Cleveland, Penny Crawford, Monica Curnutt, Sandy Emme, Thomas Fish, Tara Fronce, Brittany Green, Kelly Ingalsbe, Emily Johnson, Monica Macfarlane, Mishelle Hay McCammant, Mary Oborny, Peggie Post, Kylie Rethman, Cyreathia Reyer, Jerry Rogers, Dennis Ryan, Bryan Samuel, Debbie Webb, Barb Wells, Debra Wilcox, LaVerne Williamson.

**Excused:** David Anderson, Becki Bohnenblust, Vickey Grochowski, Cynthia Slover.

**III. Minutes:** Cyreathia (Sam) Reyer moved to approve the July minutes with corrections. Motion seconded by Debbie Webb. July 2020 minutes approved.

**IV. Budget/Treasurer's Report:** Kelly Ingalsbe presented the August Budget/Treasurer's Report. Kelly reported the ending balances as of 7/31/20 for the following: Foundation Account (C-21151-CS) had a contribution of \$20.38 for ending balance of \$11,802.11. The Foundation Account (C-21155-CS) ending balance is \$195.07. The Foundation Account C23750-CS Awards Ceremony) ending balance is \$4,500.00. The State Account (NMAF205629) received the Annual allocation from the Vice President for Administration and Finance Office deposit of \$3,000.00 ending balance is \$4,088.43. Total funds available as of 8/10/20 is \$20,585.61. Jane Cleveland moved to approve the Treasurer's report. Motion seconded by Cyreathia (Sam) Reyer. August 2020 Budget/Treasurer's Report approved.

**V. HCS Report** – LaVerne Williamson: Learning and Development presenting New Faculty Orientation to 70 participants – supervisor training is upcoming. Their office needs our assistance to remind everyone to take required face mask training. Go to HCS, click on COVID-19 area. Be sure to send LaVerne an email if you need assistance in finding the link. It is under Health and Wellness, Face Coverings, Questions under Student and Campus Life – Come Back Cats. Peer Review Committee members and Appeals Board members come off at this time – new members are needed – 5 Appeals Board and 7 PRC members. If the names could be given to LaVerne by August 28<sup>th</sup> that would be very helpful.

**VI. Administration and Finance Report** – Tara Fronce: E-scooters will be in service on August 15<sup>th</sup>. Today in the K-State Today the student Welcome Back kits were announced. Staff and faculty will be receiving a similar kit, hopefully out in the next week or so. Tara has a new position as Ethan Erickson's assistant. Cindy has hired Angela Patrick who starts August 24<sup>th</sup>.

**VII. Unclassified Professionals Committee Report** – no report.

**VIII. President/Executive Council Report** – Mary Oborny: Updates on COVID-19 continue posting to the website to stay updated. New signage detailing entrances, no entrance, cleanliness, and hand sanitizer stations have been placed in buildings. Classrooms have received new equipment in preparation for online/hybrid learning. Budget cuts – Facilities has lost 4 probationary positions in HVAC and plumbing. Clarification on mid-year review language – the final decision on whether a review is needed is between supervisor and employee. The Union has rescheduled our meeting room through the semester. We will continue meeting via Zoom for this semester. We will create a new link and post it on the website.

**IX. Senate Standing Committees:**

- A. Communications:** Jane hopes to have the website updated soon.
- B. Governmental Affairs:** Down 2 Senators. Need to decide on new Vice President soon. Will send email after the meeting.
- C. Recognition Ceremony:** The awards will be started soon. Working on program. Will meet with committee soon to start planning for upcoming year.
- D. University Affairs:** Remind all co-chairs from last year to upload all files they have from last year into the files for this year's committees.

**X. Campus Committee Reports:**

- A. Recycling:** No report, check the website for updates.
- B. Planning and Development Advisory Committee:** No report.
- C. Environmental Health and Safety Committee:** No report, July meeting cancelled meets again in August.
- D. KSUnite –** weekly update in K-State Today. Dr. Bryan Samuel joined us with an update. He reports that most of the sessions will be virtual, there will be one or two sessions in the Union – the plenary session in the Union Courtyard with Mr. Bunky Echo-Hawk will be working on a painting for the Morris Family Multicultural Student Center. There are about 20 proposals put to the speaker's team – our next meeting is Friday, August 14. Has there been a good response to the book clubs? Yes, there will be/have been many small book meetings facilitated by several members of our university communities. *White Fragility* by Robin D'Angelo, *The Racial Healing Handbook* by Anneliese Singh and *How to be an Antiracist* by Ibram Kendi are some of the books being discussed. There has also been a broader conversation to identify a university-wide book as we do for students.
- E. Parking Council:** No report.
- F. President's Commission on Multicultural Affairs:** No report. Normally meets 10-11 times per year, Roxann will be our representative.
- G. President's Commission on the Status of Women:** No report.
- H. Faculty Senate Committee on Technology:** ITAC presented how to clean in the classrooms, setting up training with faculty on these items. They have been extremely busy and spent much money on these updates.
- I. Faculty Senate Committee on Planning:** No report.
- J. Faculty Senate Salary and Fringe Benefit Committee:** Not met
- K. Search Committee for Deans and Above:**  
Executive Director for Recruitment and Admissions – Announcement pending. Dean of Graduate School – made their presentations last week. New General Council – started last week.

**XI. Old Business:**

- A.** 2021 Group Senate Picture will be put off until next semester. Jane needs bios on a few Senators.

**XII. New Business:**

- A.** Cyndi's retirement. We will miss Cyndi and appreciate her contributions.
- B.** Continue recruiting Senators for the open spaces.
- C.** LaVerne has posted the PRC and Appeals board needs for volunteers.
- D.** For ease of finding the books - *White Fragility* by Robin D'Angelo, *The Racial Healing Handbook* by Anneliese Singh and *How to be an Antiracist* by Ibram Kendi are some of the books being discussed.

**XIII. Adjournment:** Kelly Ingalsbe moved to adjourn the meeting. Motion seconded by Cyreathia (Sam) Reyer. Meeting adjourned.