

Minutes
K-State University Support Staff Senate
February 12, 2020 – 1:00pm
Cottonwood Room K-State Student Union

I. Call to Order: Meeting was called to order at 1:00pm.

II. Roll Call:

Present: Teresa Adams, Becki Bohnenblust, Jane Cleveland, Monica Curnutt, Sandy Emme, Thomas Fish, Tara Fronce, Brittany Green, Mary Oborny, Cyrethia Reyer, Denny Ryan, Debbie Webb, Barb Wells, Debra Wilcox

Excused: Maria Beebe, Roxann Blasi, Vickey Grochowski, Kelly Ingalsbe, Georgia Perez, Kylie Rethman, Cyndi Slover LaVern Williamson

Unexcused: Penny Crawford, Michael Seymour

III. Guest Speaker: Dr. Bryan Samuel, Chief Diversity and Inclusion Officer. Dr. Samuel reviewed the numbers of completed Climate Surveys to-date, 500 students = 2.25%, 188 staff = faculty 11% and administration 18-19%. Dr. Samuel reviewed the surveys and how the questions were developed. There was a pilot of the survey sent out and 100% of staff completed the pilot survey. There will be a drawing of prizes as incentives for completing the climate survey.

Upon his employment, he was charged with developing a strategic diversity plan for all of K-State. This will be a living document. He is the chair of the President's Commission on Multicultural Affairs (PCMA). He gave a presentation on the PCMA and the Strategic Diversity Plan.

IV. Minutes: Becki Bohnenblust moved to accept the January minutes as presented. Mary Oborny seconded. Motion passed. January 2020 minutes were approved.

V. Budget/Treasurer's Report: Kelly Ingalsbe was absent, but provided the Treasurer's report of balances of: Foundation account C-21151-CS) ending balance of \$11,842.14. Foundation Account (C-21155-CS) ending balance of \$195.07. Foundation Account (C-23750 CS Awards Ceremony) zero ending balance. State account (NMAF205629) ending balance of \$1,233.32. Total funds available is \$13,270.53. Jane Cleveland moved to accept the treasurer's report as presented. Debbie Webb seconded the motion. Motion carried.

VI. HCS Liaison Report: LaVerne Williamson, EE Relations & Engagement Spec – HCS

Compensation & Organizational Effectiveness:

Moving right along with the 2020 FLSA Implementation and the website is live. The website hosts a variety of information along with key timeline dates that individuals can reference.

Shanna Legleiter and Jenny will be attending a USS Senate meeting later this spring to provide an update and answer any questions that the Senate may have.

Enrollment is now open for K-State Supervisory Foundations which kicks off on March 23. Participants must be a current supervisor and individuals can take as few or as many courses as their schedule may allow.

HCS welcomed Diana LeBlanc as an HCS Talent Acquisition Strategic Partner in January. She is looking forward to partnering with the departments she will be serving.

VII. Admin & Finance Liaison Report: Tara Fronce, Executive Assistant to the Vice President for Administration and Finance –

- Jana Clark, Interim director of Internal Audit
- Ryan Swanson, Facilities resigned as of March
- Sara Barrett accepted a position and will be leaving K-State
- Elliott Young, Director of Risk Management will be starting
- E-Scooters will start showing up on campus mid to late April.

VIII. President/Executive Council Report: Cyreathia Reyer–

- Cyndi Slover created a listing of Senate Accomplishments – handed out and will be placed on the website to let staff know what Senate has been doing
- Sam and Cyndi will be working with Faculty Senate leadership to revitalize the Employee Suggestion Program – There will be a sub-committee created of both senates that will facilitate the program.
- USS leadership and UPS leadership will be having a zoom conference with Matt Casey, Governmental Liaison for KBOR to discuss how we work with legislators.
- We are still working with Sue Peterson in trying to set up a date for legislators to come to campus.
- Georgia Perez announced she is retiring from K-State and leaving Senate – we will need to find a replacement in the Local Agencies.
- Reallocations are now open year-round.

IX. Senate Standing Committees:

A. Communication Committee (Jane Cleveland) – Working on the website, looking at adding upcoming events and “did you know”.

B. Governmental Affairs Committee (Denny Ryan) – Need a discussion on elections – do we continue to ask if current senators in the first term want to roll in to a second term? Still looking at numbers and how that should look. Change in bylaws to reflect the at large positions combining college with few USS staff.

C. Recognition Ceremony Committee (Debra Wilcox/ Kelly Ingalsbe) – moving forward on the ceremony. Looking at the food and reducing cost by \$200. Sent out years of service letters and retiree letters are ready to be sent out.

D. University Affairs Committee (Mary Oborny) – Sent around a sign-up sheet for the Spring Open Forum, Wednesday March 4th. Flyers will be coming out.

X. Campus Committee Reports:

A. Campus Recycling Advisory Committee – RecycleMania is under way – months of February and March.

B. Campus Planning and Development Advisory Committee – No report.

C. Campus Environmental Health and Safety Committee – Incident reporting and changes to Hazardous Waste

D. KSUnite – Weekly updates in the K-State Today

E. FSCOT (Faculty Senate Committee on Technology) – No Report

F. FSCOUP (Faculty Senate Committee on University Planning) – Discussed the Employee Suggestion Program. \$2 of the student infrastructure fee goes to paying off the Business Building. The rest is committed to classroom renovation. Due to new fire codes and increased footprint of students’ room capacities have gone down in several rooms. Refresh 2025 – reminded everyone to read the K-State Today article. Budget Modernization- there is a concern that the model is not putting a priority on the quality of education for students. Seems to be pitting one college against another. There was \$85K available at the last minute for the City University Fund that went unspent last year. This will roll over.

G. Parking Council – As we know, there will be a rate increase as Parking Services has not raised the rate for parking permits in five years and there are expenses they just cannot meet at the current rate. Parking Services is 100% Self-Funded (no tuition, no state money). Some items that are paid for with parking revenue: ATA shuttles on campus, 2 campus police officer salaries, parking garage bond. Declining enrollment has led to less revenue. Two large lots resurfaced in the last two years required much money spent. Many parking lots in need of major repair. New spaces to be installed this year. The Fees Committee is asking groups across campus how they would like to see this inevitable rate increase handled – with a smaller increase now and more often increases when needed, a larger increase which would be less often? There is also a less expensive permit option of parking at the stadium and utilizing the shuttle. Discussion and comments.

H. President’s Commission on the Status of Women – Professional Development Fund applications are being accepted through March 18.

I. President’s Commission on Multicultural Affairs – The workgroups and group as a whole are finalizing the Strategic Diversity Plan.

J. Other – No report.

XI. Old Business: N/A

XII. New Business: N/A

XIII. Adjournment: Meeting was adjourned at 2:40 p.m. Thomas Fish moved to adjourn the meeting, Debra Wilcox seconded the motion. Motion Carried.

*Next meeting will be held March 11, 2020 at 1:00 p.m. in the KSSU Cottonwood Room. Executive Council at 12:00, committees will meet at 12:30.