

Minutes
K-State University Support Staff Senate
February 13, 2019
Student Union Cottonwood Room

I. Call to Order: Meeting was called to order at 1:03 p.m.

II. Roll Call:

Present: Teresa Adams, Roxann Blasi, Becki Bohnenblust, Jane Cleveland, Carrie Fink, Tara Fronce, Steve Greinke, Vickey Grochowski, Annette Hernandez, Emily Johnson, Mary Oborny, Kylie Rethman, Dennis Ryan, Cynthia Slover, Barbara Wells, Debra Wilcox.

Excused: Aimee Hawkes, Susan Hazelbaker, Joy Knutson, Kelly Ingalsbe, Cyreathia Reyer, Michael Seymour II, Debbie Webb

Unexcused:

III. Guest Speaker: Chad Currier, Chief Information Security Officer, Information Technology Services, gave a presentation on Duo multi-factor authentication initiative.

IV. Minutes: January 9, 2019: Annette Hernandez moved to accept the August Meeting Minutes. The motion was seconded by Debra Wilcox. Motion Carried.

V. Budget/Treasurer's Report: Becki Bohnenblust reported the ending balances as of 2/12/2019 for the following: Foundation Account (C-21151-CS) ending balance is \$11,747.20. The Foundation Account (C-21155-CS) ending balance is \$229.55. The Foundations Account (C-23750-CS Awards Ceremony) ending balance is \$0.00. The State Account (NMAF205629) ending balance is \$720.91. Total Funds available as of 2/12/2019 is \$12,697.66. Steve Greinke moved to accept the budget/treasurer's report. Mary Oborny seconded the motion. Motion Carried.

VI. HCS Liaison Report: Gary Leitnaker – Two positions are open with Employee Relations & Engagement, Associate Director and Human Capital Specialist. A search committee have been formed to select an Associate Director.

VII. Admin & Finance Liaison Report: Tara Fronce – Jeff Barnes has been selected as new Director of Parking and Transportation.

VIII. Installation of New Members - Debra Enos and Teresa Adams were sworn in as new University Support Staff members.

IX. President's report: Becki Bohnenblust –

A. Thanks to Sam for presiding over the last two monthly meetings

B. Questions pending from the Forum have been answered and will be posted on the USS website and sent to the new USS listserv.

C. Cats Cupboard is expanding to include Faculty/Staff effective April 1, encourage staff to participate in the Basic Needs Survey which ends February 22, 2019.

D. Service & Maintenance Committee (John Wolf, Chair) – needs 4 non-KAPE members. This committee meets once a month, 3rd Wednesday which may change and there is not a set term for the members.

E. Complete the IT Strategic Plan Survey

F. USS Representation on Search Committees – Encourage Provost Tabor and President Myers to reconsider Dean’s level and above.

G. Campus Planning and Development Advisory Committee needs a USS rep to replace one that resigned – Vickey Grochowski volunteered.

X. Senate Standing Committees:

A. **Communication Committee (Jane Cleveland/Aimee Hawkes)** – The committee is updating USS web pages and list serve.

B. **Governmental Affairs Committee (Annette Hernandez/Denny Ryan)** – No report.

C. **Recognition Ceremony Committee (Cyreathia Reyer/Debra Wilcox)** – Recognition Ceremony will be held Thursday, April 18th at 2:00 at the KSU Union Ballroom. Derek Jackson, Director of Housing and Dining Services, Associate Vice President of Student Life, will be guest speaker.

D. **University Affairs Committee (Vickey Grochowski/Cynthia Slover)** – Spring Open Forum will be held March 7, 2019 in Forum Hall. A Qualtrics survey will be sent out following forum.

XI. Campus Committee Reports:

A. **Campus Recycling Advisory Committee** – Recyclemania 2019 competition started February 1 and continues through March 30.

B. **Campus Planning and Development Advisory Committee** – No report.

C. **Campus Environmental Health and Safety Committee** – Didn’t meet in Dec/Jan.

D. **President’s Commission on the Status of Women** – They are working on lactation sites across campus.

E. **President’s Commission on Multicultural Affairs:** The Commission continues to work on reviewing the goals for 2025. Looking at those goals and what has been accomplished will serve as an outline for the State of Diversity that will be presented by Dr. Samuels this Spring. The State of Diversity will be an annual event.

F. **Search for Deans and Above** – No report.

G. **Parking Council** – Jeff Barnes has been selected as new Director of Parking and Transportation.

H. **Other** – No report.

XII. Old Business: None

XIII. New Business: None

XIV. Adjournment: Meeting was adjourned at 2:23 p.m. Kylie Rethman moved to adjourn the meeting. Annette Hernandez seconded the motion. Motion Carried.

Next meeting: March 13, 2019– **1:00 p.m.** – Cottonwood Room, KSU Union.

*** Executive Council at Noon with committee meetings at 12:30, prior to regular monthly meeting. ***