

Minutes
K-State University Support Staff Senate
May 8, 2019
Student Union Cottonwood Room

I. Call to Order: Meeting was called to order at 1:00 p.m.

II. Roll Call:

Present: Teresa Adams, Roxann Blasi, Becki Bohnenblust, Jane Cleveland, Carrie Fink, Thomas Fish, Tara Fronce, Steve Greinke, Vickey Grochowski, Susan Hazelbaker, Annette Hernandez, Kelly Ingalsbe, Emily Johnson, Joy Knutson, Mary Oborny, Cyreathia Reyer, Dennis Ryan, Michael Seymour II, Cynthia Slover, Debbie Webb, Barbara Wells, Debra Wilcox, LaVerne Williamson.

Excused: Debra Enos, Aimee Hawkes, Kylie Rethman.

Unexcused:

III. Guest Speaker: Jodi Kaus, Director of Powercat Financial shared statistics from the Basic Needs Survey. Cat's Cupboard founder and supervisor, Sara Barrett, spoke about Cat's Cupboard.

IV. Minutes: Kelly Ingalsbe moved to accept the April meeting minutes. The motion was seconded by Jane Cleveland. Motion Carried.

V. Budget/Treasurer's Report: Kelly Ingalsbe reported the ending balances as of 5/8/2019 for the following: Foundation Account (C-21151-CS) ending balance is \$11,537.34. The Foundation Account (C-21155-CS) ending balance is \$216.75. The Foundations Account (C-23750-CS Awards Ceremony) ending balance is \$0.00. The State Account (NMAF205629) ending balance is \$510.91. Total Funds available as of 5/8/2019 is \$12,265.00. Cyreathia Reyer moved to accept the budget/treasurer's report. Annette Hernandez seconded the motion. Motion Carried.

VI. HCS Liaison Report: LaVerne Williamson, Employee Relations & Engagement Specialist.

-**Paul Volino** has been hired as the New Employee Relations & Engagement Senior Specialist. Paul recently retired from the army after 22 years of services with honors. He will work with Unclassified staff to provide guidance and coaching on dispute/conflict resolution, performance issues, and behavior and conduct issues for both employees and/or supervisors with an emphasis on identifying solution-focused outcomes and more!

-Supervisory Foundations Training

Pilot is complete and the new training will be launched on campus in June 2019. Learning & Development is asking that participants serve as a current supervisor at the time of their enrollment into the program. All supervisors are welcome(class capacity for each session will be 35). Supervisor can enroll on-line through the HCS Learning & Development website.

VII. Admin & Finance Liaison Report: Tara Fronce – 33 million dollars appropriated back to education. 2.5% State COLA. Parental leave policy reviewed with anticipated KBOR approval at their May meeting with an effective date of July 1, 2019, for implementation. Finalizing tuition proposal.

VIII. President/Executive Council Report: Becki Bohnenblust –

- A. KBOR Survey closed, results to be received by the Docking Institute and reviewed at the KBOR USSC meeting at PSU on May 21, 2019.
- B. Thanks to the Recognition Ceremony committee for a well-organized event.

IX. Senate Standing Committees:

A. **Communication Committee (Jane Cleveland/Aimee Hawkes)** – Send bios to Jane to be added to the USSS page. Professional pictures can be taken at Dole Hall. The ROAR will be published soon.

- B. **Governmental Affairs Committee (Annette Hernandez/Denny Ryan)** – Work in progress on bylaws.
- C. **Recognition Ceremony Committee (Cyreathia Reyer/Debra Wilcox)** – Pick up plaques for your department.
- D. **University Affairs Committee (Vickey Grochowski/Cynthia Slover)** – no report.

X. Campus Committee Reports:

- A. **Campus Recycling Advisory Committee –Campus Planning and Development Advisory Committee** – Bicycle lanes will be redone.
- B. **Campus Environmental Health and Safety Committee** – Short meeting held. Gearing up for new fiscal year.
- C. **KSUnite** – Gearing up committees. Date has been reserved for KSUnite in November.
- D. **President’s Commission on the Status of Women** – There are 17 permanently designated Lactation rooms that have been equipped with privacy divider, an electrical outlet, a table and a chair. Salina has two designated areas and Olathe has one designated area. Working on initiative, budget.
- E. **President’s Commission on Multicultural Affairs** – At meeting Dr. Samuel discussed climate and budget.
- F. **Search for Deans and Above** –
Dean of Vet Med will be interviewing three candidates the week of May 6th.
VP of Enrollment position will be posted in the next few weeks.
Dean of Ag - 3 candidates identified for interviews.
University Risk and Compliance Officer – Finished interviews 5/7/2019.
- G. **Parking Council** – No report.
- H. **Other** – No report.

XI. Old Business:

- A. Discuss meeting with HCS Comp and Class – position descriptions. Reclassifications discussed.

XII. New Business:

- A. Looking at a different type of USSS member shirt.

XIII. Adjournment: Meeting was adjourned at 1:35 p.m. Steve Greinke moved to adjourn the meeting. Cyreathia Reyer seconded the motion. Motion Carried.

*Next meeting will be held on June 12, 2019. Lunch at noon at JP’s – Jardine Table room with meeting to follow around 12:30pm. Both outgoing and new senators invited to participate.