

Minutes
K-State University Support Staff Senate
November 14, 2018
KSU Polytechnic Campus - Salina

I. Call to Order: Meeting was called to order at 12:43 p.m.

II. Roll Call:

Present: Roxann Blasi, Becki Bohnenblust, Jane Cleveland, Steve Greinke, Vickey Grochowski, Susan Hazelbaker, Annette Hernandez, Kelly Ingalsbe, Mary Oborny, Kylie Rethman, Cyreathia Reyer, Dennis Ryan, Cynthia Slover, Debbie Webb, Barbara Wells.

Excused: Carrie Fink, Tara Fronce, Aimee Hawkes, Joy Knutson, Gina Lowe, Emily Johnson, Carol Marden, Jayme Reid, Michael Seymour II and Debra Wilcox.

Unexcused:

III. Minutes: October 10, 2018: Mary Oborny moved to accept the October Meeting Minutes. The motion was seconded by Annette Hernandez. Motion Carried.

IV. Budget/Treasurer's Report: Kelly Ingalsbe reported the ending balances as of 11/14/2018 for the following: Foundation Account (C-21151-CS) ending balance is \$11,807.06. The Foundation Account (C-21155-CS) ending balance is \$229.55. The Foundations Account (C-23750-CS Awards Ceremony) ending balance is \$0.00. The State Account (NMAF205629) ending balance is \$1574.26. Total Funds available as of 11/14/18 is \$13,610.87. Cyreathia Reyer moved to accept the budget/treasurer's report. Jane Cleveland seconded the motion. Motion Carried.

V. HCS Liaison Report: Gina Lowe: No report.

VI. Admin & Finance Liaison Report: Tara Fronce: No report.

VII. President's report: Becki Bohnenblust –

A. Thanks to University Affairs committee on a job well done with the USS Forum

B. Remaining questions were given to Cindy Bontrager and Jay Stephens for response and those will be posted in FAQs on the USS Senate website when received.

C. USS vs UPS – discussion on what other KBOR Universities are doing and how units at K-State are recruiting new employees.

D. Budget call-backs due to drop in enrollment

VIII. Old Business: None.

IX. New Business: Cyreathia Reyer installed as new USSS Vice President.

X. Senate Standing Committees:

A. **Communication Committee (Jane Cleveland/Aimee Hawkes)** – Working on updating picture on USSS web page.

B. **Governmental Affairs Committee (Annette Hernandez/Denny Ryan)** – Working on getting representation from the College of Business.

C. **Recognition Ceremony Committee (Cyreathia Reyer/Debra Wilcox)** – Board of Regents Chair Dennis Mullin was not available to speak. Senators asked to e-mail suggested speakers to committee. Committee is researching a local option to purchase plaques for recipients. Ceremony is scheduled for April 18th, 2019.

D. **University Affairs Committee (Vickey Grochowski/Cynthia Slover)** – USSS Open Forum Posters were put up prior to forum and an announcement was posted in K-State today.

XI. Campus Committee Reports:

- A. **Campus Recycling Advisory Committee** – Recycling has blue recycling bins available.
- B. **Campus Planning and Development Advisory Committee** – No report.
- C. **Campus Environmental Health and Safety Committee** – A faculty reporting system is being developed that would notify appropriate departments when faculty is on leave/sabbatical.
- D. **President’s Commission on Multicultural Affairs:** No report.
- E. **Search for Deans and Above:** No report.
- F. **Parking Council:** No report.
- G. **Other:** None.

XII. Adjournment: Meeting was adjourned at 1:30 p.m. to take a tour of the Polytech Campus

Cyreathia Reyer moved to adjourn the meeting. Annette Hernandez seconded the motion. Motion Carried.

Next meeting: December 12, 2018 – **12:00 p.m. holiday meal** – 2024 Throckmorton Hall

*** No Executive Council, prior to regular monthly meeting. Monthly meeting to begin at 1pm ***