

# Minutes

## K-State University Support Staff Senate

February 14, 2018

### Cottonwood Room – Student Union

- I. **Call to Order:** Meeting was called to order at 12:35 p.m. by Vice President Becki Bohnenblust .
- II. **Roll Call:**

**Present:** Roxann Blasi, Becki Bohnenblust, Ruth Bundy, Carrie Fink, Stephanie Fox, Tara Fronce, Steve Greinke, Vickey Grochowski, Susan Hazelbaker, Annette Hernandez, Kelly Ingalsbe, Doug Kraemer, Randall Lindstrom, Gina Lowe, Donna Smith, Brenda Nowakowski, Jayme Reid, Cyreathia Reyer, Dennis Ryan, Susan Shuman, Debra Wilcox.

**Excused :** Jane Cleveland, Aimee Hawkes, Emily Johnson, Joy Knutson, Carol Marden, Barbara Wells.

**Unexcused:** John Wolf.
- III. **HCS Liaison, Gina Lowe :**

**Benefits:** Preparing FMLA training for HCS Liaisons. Specifics will be communicated to that group soon.

There will be a Financial Challenge in April as part of the wellness program.

**Compensation:** Six reclassification requests have been received so far since the window opened on February 1, 2018.

**Labor Relations:** University Police agreed to a three year agreement. They will receive a \$.60 shift differential, the same as KAPE (service and maintenance group).
- IV. **Budget/Treasurer's Report:** Kelly Ingalsbe reported the ending balances as of 2/12/2018 for the following: Foundation Account (C-21151-CS) ending balance is \$9,519.34. Foundation Account (C-21155-CS) ending balance is \$242.35. The Foundation Account (C-23750CS Awards Ceremony) ending balance is \$0.00. The State Account (NMAF205629) ending balance \$422.03. Total funds available as of 2/12/2018 is \$10,183.72. Anette Hernandez moved to accept the budget/treasurer's report. Debra Wilcox seconded the motion. Motion carried.
- V. **Admin & Finance Report, Tara Fronce:** No report.
- VI. **Old Business:** No old business to report.
- VII. **Senate Standing Committees:**
  - A. **Communications Committee** – USS website has been updated. February 2018 ROAR has been posted on the website. Still need to update Senate group picture.
  - B. **Governmental Affairs Committee** – Several senators' terms are expiring. Nominations are being received and Elections will take place March 1-15 to fill positions. A draft of By-Laws will be sent before the next meeting for review, so discussion and voting on changes can be done at the March meeting.
  - C. **Recognition Ceremony Committee** – On target and ahead of schedule.
  - D. **University Affairs Committee** – Working on next open forum which is March 15, 2018. Brenda is in charge of a facilities forum and working on setting a date.

**VIII. Campus Committee Reports:**

- A. Campus Recycling Advisory Committee** – Recycle Mania is in full swing and your participation is encouraged.
- B. Campus Planning and Development Advisory Committee** –
- C. Campus Environmental Health and Safety Committee** –
- D. Search for Deans and Above:**
  - 1. Provost** – Final candidates will be coming to campus for on-site interviews
  - 2. Vet Med Dean** – Search committee has been formed.
- E. Parking Council** – No report.
- F. Smoking Ban** – Finalizing marketing material. Ban will go into effect June 1, 2018, for smoking only. Campaign is called “Cats for Clean Air”.
- G. Other** – No report.

**IX. Presidents Report, Becki Bohnenblust and Carrie Fink:**

Update from meeting with Jay Stephens and Cindy Bontrager – Due to budget cuts, several departments/units are moving vacant positions from USS to UPS since it is less expensive (fringe rate is lower)...they are not being encouraged by HCS to move in this direction, but rather units are making decisions with their wallets. State taxes are going up and Federal taxes are going down. HCS is starting to test “Career Ladders” with IT and Academic Advisors. The hope is to set up the competency framework by identifying competencies utilizing focus groups and plan to roll this out altogether in 2019. The mandated 2.5% COLA in FY18 will be fully funded in FY19.

**X. New Senator Sworn In:** Jayme Reid sworn in as new Senator representing the College of Engineering.

**XI. Minutes:** February 14, 2018 Cyreathia Reyer moved to accept the February Meeting Minutes. The motion was seconded by Annette Hernandez. Motion carried.

**XII. Adjournment:** Cyreathia Reyer moved to adjourn the meeting. Carrie Fink seconded the motion. Motion Carried. Meeting was adjourned at 2:35pm.

**Next meeting:** March 14, 2018 @ 12:30 p.m. in the KSSU Cottonwood Room.