

**Minutes**  
**K-State University Support Staff Senate**  
**December 12, 2018**  
**Throckmorton**

**I. Call to Order:** Meeting was called to order at 12:43 p.m.

**II. Roll Call:**

**Present:** Teresa Adams, Roxann Blasi, Becki Bohnenblust, Jane Cleveland, Carrie Fink, Steve Greinke, Vickey Grochowski, Aimee Hawkes, Susan Hazelbaker, Annette Hernandez, Kelly Ingalsbe, Emily Johnson, Gina Lowe, Mary Oborny, Jayme Reid, Kylie Rethman, Cyreathia Reyer, Dennis Ryan, Michael Seymour II, Cynthia Slover, Debbie Webb, Barbara Wells, Debra Wilcox.

**Excused:** Tara Fronce, Joy Knutson, Carol Marden

**Unexcused:**

**III. Guest Speaker:** Amanda McDiffett, Human Capital Services, Benefits. Amanda provided updates to the executive order issued by Governor Colyer. Paragraph nine in the Governor's executive order includes the following:

*Other statewide elected officials, independent boards and commissions, the Regents Universities and the Judicial and Legislative Branches are encouraged to adopt comparable policies for their employees.*

Amanda provided an update that the KBOR universities are collaborating on providing information to KBOR so they are able to determine if a policy will be established for the Regents Universities.

**III. Minutes:** November 14, 2018: Annette Hernandez moved to accept the August Meeting Minutes. The motion was seconded by Jayme Reid. Motion Carried.

**IV. Budget/Treasurer's Report:** Kelly Ingalsbe reported the ending balances as of 12/11 /2018 for the following: Foundation Account (C-21151-CS) ending balance is \$11,870.44. The Foundation Account (C-21155-CS) ending balance is \$229.55. The Foundations Account (C-23750-CS Awards Ceremony) ending balance is \$0.00. The State Account (NMAF205629) ending balance is \$1,218.84. Total Funds available as of 12/11/2018 is \$13,318.83. Jane Cleveland moved to accept the budget/treasurer's report. Debbie Wells seconded the motion. Motion Carried.

**V. HCS Liaison Report:** Gina Lowe: No report.

**VI. Admin & Finance Liaison Report:** Tara Fronce – N/A

**VII. President's report:** Vice President Cyreathia Reyer

**\*Day of Giving** – Committee met on the 7<sup>th</sup>, two fundable ideas (Cat's Cupboard and Open/Alternative Textbook Initiative). Not sure when a decision will be made.

**\*Council of Senates** – conference call – going forward with the survey – went over the questions and made some minor edits. Michael will be working with the Docking Institute – he didn't think the questionnaire will be finalized until after the holiday break

**\*Update with Jay and Cindy** – Visited about the Inclement weather day – some expressed issues with the wording in the alert – Classes cancelled vs university closed. Cindy said she was having a meeting and hopefully things will be clearer the next time.

Asked about the written responses from the remaining questions from the October Open Forum – Jay and Cindy said they hope to have them to us after the holiday break.

Concern about USS being excluded from the Dean of Vet Med Search – Provost Tabor response to Becki is that Executive level searches will no longer have formal representatives of governance groups on the search committees, but would be involved in the interview process for the finalists. Concerning if this is going to be the new norm.

### **VIII. Senate Standing Committees:**

- A. **Communication Committee (Jane Cleveland/Aimee Hawkes)** – No report.
- B. **Governmental Affairs Committee (Annette Hernandez/Denny Ryan)** – No report.
- C. **Recognition Ceremony Committee (Cyreathia Reyer/Debra Wilcox)** – Working on plaques and a speaker.
- D. **University Affairs Committee (Vickey Grochowski/Cynthia Slover)** – No report.

### **IX. Campus Committee Reports:**

- A. **Campus Recycling Advisory Committee** – Blue recycling totes are available.
- B. **Campus Planning and Development Advisory Committee** – No report.
- C. **Campus Environmental Health and Safety Committee** – No Report.
- D. **President’s Commission on Multicultural Affairs:** The group is looking at the 2025 strategic plan and evaluating what has been gone and what needs to be done. There are 10 different bullet points and the group is dividing those and looking at them in groups. Next meeting there will be discussion on those findings.

There was discussion at the past meeting about low graduation numbers for students based on gender and ethnicity.

Dr. Samuel will be presenting, in the Spring, a diversity statement which he plans to continue annually.

- E. **Search for Deans and Above:** No report.
- F. **Parking Council** – No report.
- G. **Other** –

### **X. Old Business:**

### **XI. New Business:**

**XII. Adjournment: Meeting was adjourned at 1:45 p.m.** Anette Hernandez moved to adjourn the meeting. Carrie Fink seconded the motion. Motion Carried.

**Next meeting:** January 9, 2019– **1:00 p.m.** – Cottonwood Room, KSU Union.

\*\*\* Committee meetings at 12:30, prior to regular monthly meeting. \*\*\*