

MINUTES

K-State University Support Staff Senate

Date: April 14, 2021

Zoom Meeting

- I. **Call to Order:** Meeting was called to order at 1:05 p.m.

- II. **Roll Call:**
Present: Teresa Adams, Jane Cleveland, Penny Crawford, Regina Crowell, Monica Curnutt, Tom Fish, Vickey Groschowski, Kelly Ingalsbe, Monica MacFarlane, Peggie Post, Kylie Rethman, Sam Reyer, Denny Ryan, Debbie Webb.
Excused: David Anderson
Ex Officio: Emily Johnson, Mishelle Hay McCammant, Angela Patrick, LaVerne Williamson
Excused: Dr. Samuelson

- III. **Minutes:**
Motion to approve by Teresa Adams, Jane Cleveland 2nd, March 2021 minutes approved.

- IV. **Budget/Treasurer's Report: Kelly Ingalsbe**
Balances as of 3/31/2021 for the following:
Foundation Account (C-21151-CS) expense of \$1,400 for 7 meritorious awards for ending balance of \$10,535.53.
Foundation Account (c-2155-CS) \$195.07
Foundation Account (C-23750 – CS Awards Ceremony) expense of \$1,680 for 2020 plaques for Employee Recognition (for calendar year 2019 years of service) for ending balance of \$1,896.96.
State Account (NMAF205629) no activity for ending balance of \$3,961.20.
Motion to approve by Jane Cleveland, 2nd by Sandy Emme. March 2021 Treasurer's Report Approved.

- V. **HCS Report: LaVerne Williamson:**
Working on a transition plan when everyone comes back to campus. Also working on a remote work policy – what that will look like. It's been brought to HCS attention, by Kylie Rethman, that HR specialists and Liaisons need more training, so HCS is looking into that. HR has asked – if there are specific trainings you have in mind, let them know – if so, email LaVerne Williamson.

- VI. **Administration and Finance Report: Angela Patrick:**
There will be a parking increase for this year in order to have money to improve lots. They are proceeding w/electronic system where there would be no tags hanging from the mirror, license plates would be scanned instead. There will be open forum to announce price increase on April 22nd at 3:30. The increase will be minimal, 5-10%.

- VII. Unclassified Professionals Committee Report: Michelle Hay McCammant** – No report
- VIII. President/Executive Council Report: Mary Oborny:**
See attached report.
- IX. Senate Standing Committees:**
- A. Communications:** Jane Cleveland – No report. Continue to work on website
 - B. Governmental Affairs:** Denny Ryan– Will discuss this later in meeting
 - C. Recognition Ceremony:** Kelly Ingalsbe – Has ordered awards/plaques. Going through list of retirees.
 - D. University Affairs:** Sandy Emme/Vickey Grochowski – No report.
- X. Campus Committee Reports: Mary attached this information in the email sent out about today's meeting.**
- A. Recycling:** Check their website for updates
 - B. Planning and Development Advisory Committee:** No representative, no report.
Environmental Health and Safety Committee: Monica Macfarlane – Meeting scheduled for March 24th was cancelled. Next meeting scheduled for 4/28/2021.
 - C. KSUnite:** Dr. Bryan Samuel – Check website for updates. KSUnite has permanently been scheduled for the Tuesday after Indigenous Peoples Day in October. Those two events along with the LGBTQ Leadership Conference on Friday and Saturday of the same week and possibly some added events on Wednesday/Thursday will form a whole week of diversity, equity and inclusion event opportunities under the KSUnite360 umbrella. Dr. Samuel leaving K-State for UT-Arlington. His position is open for applications.
 - D. Parking Council:** Teresa Adams/Roxann Blasi – Proposal will be presented to the President's Council on rate increases at the end of the month.
 - E. Advisory Committee for Universal Design and Accessibility** – No report
 - F. President's Commission on Multicultural Affairs:** Roxann Blasi –No report.
 - G. President's Commission on the Status of Women:** - Debra Wilcox (need replacement).
 - H. FS Salary & Fringe Benefits Committee** – Sam Reyer –discussing tuition benefit which is currently going through faculty senate committee.
 - I. Faculty Senate Committee on Technology:** Debbie Webb – Notifications on emails that show email coming from outside university. Think this is helping with unwanted/malicious emails. Working to make sure Professors and students are using same system.
 - J. Faculty Senate Committee on Planning:** Sam – Review of handbook section B95 and upcoming leadership changes to the committee. Daniel Ireton is cycling off as well as Brad Behnke due to his new position.
 - K. Search Committee for Deans and Above:** - Mary Oborny - Director of Benefits – Jason Talbert has been hired. Should be starting early May, end of April. They were happy he accepted – he was their top candidate.
VPR – In Progress, Interim Chief Diversity and Inclusion Officer – applications open, Dean of Libraries – interviews April 13-20. Dr. Kimathi Choma (Asst. Dean of Diversity,

Recruitment and Diversity in the College of Arts & Sciences) chosen to fill the student ombudsman position with current position.
President Myers announced on April 2nd, inviting applications for interim chief diversity & inclusion officer.

XI. Old Business:

Installation of new senator – Regina Crowell (A&S), replacement for Becky Bohnenblust.

XII. New Business:

A. Installation of new senator – None

B. Elections – Denny Ryan reporting – After discussion, Denny Ryan made a motion that all officers will remain the same for next year. Jane Cleveland 2nd, motion passed.

C. New Senate membership distribution – Denny Ryan – Discussed changing senate memberships to At Large positions rather than a certain number of reps from certain areas across campus. We will still keep track of where Senators are coming from. *This change will require a revision in the By-Laws.* Motion to have all USS Senate position be At Large by Jane Cleveland, 2nd by Peggie Post. Motion passed.

XIII. Adjournment: Jane Cleveland moved to adjourn, Kelly Ingalsbe 2nd motion, meeting adjourned at 1:35.

Next meeting will be via Zoom at 1:00 pm on 5/12/2021

Kelly will be putting something in K-State Today about upcoming awards.