

AGENDA
K-State University Support Staff Senate
February 8, 2022 @ 1:00 pm
Via Zoom Meeting ID: 93807258214

- I. Call to Order: Meeting called to order at 1:01 p.m
- II. Roll Call: Mary Oborny, Monica Macfarlane, Kimm Sanchez, Kelly Ingalsbe, Jane Cleveland, Denny Ryan, Teresa Adams, Regina, Crowell, Sandy Emme, Tom Fish, Jerry Rogers,
Absent: Penny Crawford
Sick: Marla Cain
- III. Guests: Emily Johnson, Tara Fronce, Renee Gates, Laverne Williamson, Stephanie Lott
- IV. Minutes from December meeting: Motion to approve as submitted by Monica MacFarlane; Regina Crowell second the motion. December 2021 minutes approved.
- V. Budget/Treasurer's Report – **Kelly Ingalsbe**
Balance as 02/09/2022 for the following:
Foundation Account (C-21151-CS) one contributions totaling \$25.00 for an ending balance of \$10,255.88
Foundation Account (C-21155-CS) no activity for ending balance of \$195.07
Foundation Account (C-223750-CS Awards Ceremony) no activity for ending balance of \$2,772.68
State Account (NMAF205629) no activity for ending balance of \$3,944.54
Total Funds Available as of 02/09/2021 as \$17,168.17
- VI. HCS Report – **LaVerne Williamson**
Shannon Legleiter, Asst VP wanted to share there will be some personnel change information in the K-State Today about new staff. Laura Goode joined the Talent Team. Searching for new CEO manager role. Supervisory training will be beginning again next month. Reviews were due January 31st. Anyone having a problem getting their review can contact LaVerne. Shannon Leftwich will be joining the Talent team on March 1
- VII. Administration and Finance Report – **Tara Fronce**

Received Governor's budget recommendations. Feel they are positive and will continue watching those. Legislature still has a lot of work to do so there may be several changes.
- VIII. Unclassified Professionals Committee Report – **Renee Gates**

PSA will be working on proposed revision to C192. Will be recommending that one of the three positions be dedicated to being a professional staff person so as to guarantee one spot. Working on contradiction & mixed messaging that came out for the inclement weather and the policy itself.
- IX. President/Executive Council Report:
Attended state meeting with UPS professionals but not a lot from that meeting. There was discussion about professional development funds, what different colleges have for that & how it varies throughout the region. There was also discussion about universities giving bonuses and the variance of it, including within KSU as a whole. There is a lack of uniformity. The Shared Governance Committee group working group is still in talks, for next meeting Jay Stevens will be there to ask questions of HCS. Different regents giving various notification of non-reappointment.

Mary and Monica are still working on getting an introductory meeting with President Linton squared away, as well as scheduling the monthly meetings with the President &

Provost for the semester. Items for discussion in regular meeting to keep in mind are asking about a timeframe to restart the work of the presidential Employee Suggestion Committee.

FSCOUP meeting was held on February 3rd. The discussion centered around the change to

University Handbook, Section B95 regarding University Planning – CCOP selection procedures. The proposal was made as there is a desire to see broader inclusion of voices in the College Committees of Planning, which will now include tenure-track faculty, tenured faculty, non-tenure track faculty, university support staff, and unclassified staff. The Composition of FSCOUP is also being updated to align with current practice. The proposed changes and language were brought before the USS Senate, PSA Committee, and Faculty Affairs between November and February. All agreed with the proposed changes and the finalized proposal language was voted on in the meeting. The proposal is being sent forward to the Faculty Senate for vote.

The Presidential Commission on the Status of Women met on January 14th and February 4th. The discussion centered around the goals of the commission for the 2022 calendar year. The commission is considering if a name change from “the Status of Women” would be appropriate. There was discussion about the need to be more inclusive in the commission’s focus to include other groups who face work-place equity issues. The commission is gathering name suggestions to bring to President Linton for consideration.

The Professional Staff Affairs committee met on February 1st. The committee discussed concerns of faculty non-compliance of mask mandates. Questions about how to report non-compliance. The committee also discussed the growing concern of staffing shortages across campus and especially in student services units. PSA is looking to draft a statement stating they support a reallocation of budget funds to recruit for these critical service positions. PSA would like to know how the USS senate feels about a joint statement.

X. Senate Standing Committees:

Communications - **Jane C** No Report

Recognition Ceremony – meeting on Friday, February 11 @ 10 am. Kelly requesting list of retirees and years of service from HCS.

X. Campus Committee Reports:

Campus Recycling Advisory Committee – check their website for updates

Campus Planning and Development Advisory Committee

Campus Environmental Health and Safety Committee – **Need 1 more (currently Rob Greves)**

KSUnite – see website for updates

Parking Council – **Teresa Adams**

Working on putting out survey for when switch to license plate recognition. Also received capstone survey on shuttle use, reviewing that.

President’s Commission on Multicultural Affairs – **Open**

President’s Commission on the Status of Women – **Monica M/ Kimm (see VP report)**

FS Salary and Fringe Benefits Committee – **Open**

FS Committee on Technology – **Open**

FS Committee on Planning – **Monica M (see VP report)**

Search Committees for Deans and Above: HHS Dean

Others?

XI. Old Business:

a. Docking Survey update

Denny reported survey is done. Every university will send list of names and emails in a couple weeks for it to be sent out. Update: They are looking at sending out survey either April 5th or 6th. Will be announcement the week prior.

XII. New Business:

- a. Installation of new Senator Bryan Hone, Salina – moved to March meeting
- b. Joint statement with PSA – **Monica M (see VP report)** – Looking at putting out statement about reallocating some funds to offices such as the registrar and financial aid who have depleted their staffing numbers and have taken on several duties. Some of these offices are sending out generated responses that now say it can take seven to ten days to get a response. This is affecting how our students are served. Asked if we would do a joint statement saying we support a reallocation.
Motion made by Monica M, second by Kimm. Motion carried. Motion made: USS in joint joined with PSA to draft a statement to the effect that we need to prioritize the positions within the Student Services units to address the decline within those offices.
- c. USS representation on search committees – Laverne referred to Talent but will get back with the specifics

XIII. Adjournment:

Next meeting: March 9, 2022