

Minutes  
K-State University Support Staff Senate  
September 14 @ 1:00 pm  
Cottonwood Room, K-State Student Union; Zoom Meeting ID: 289 124 7737

- I. Call to Order at 1:02 pm
- II. Roll Call: Monica Macfarlane, Kimm Dennis, Mike Seymour, Denny Ryan, Mary Oborny, Regina Crowell, Jane Cleveland, Marla Cartenson, Sandy Emme, Thomas Fish, Dylan Lackey.  
Absent: Bryan Hone
- III. Guests: Ein Ziegenhirt (Emily Johnson), Tara Fronce, LaVerne Williamson, Mischelle Hay McCammant, Justin Frederick
- IV. Minutes from August – Mary Oborny moved to approve as submitted for August, Jane Cleveland 2nd
- V. Budget/Treasurer's Report – **DELAYED (Treasurer in transition)** Tara Fronce was able to say there was one \$10 contribution to the foundation account.
- VI. HCS Report – **LaVerne Williamson**  
Tiffani Dye has joined the benefits team. Will specialize in KPERS. October 4<sup>th</sup> the Supervisory foundational training will begin. Communicated with Faculty senate and presented numbers on the kinds of cases they have had to work this last FY. Has trained the peer review committee. Still needs members, will be training the USS disciplinary committee on Friday.
- VII. Administration and Finance Report – **Tara Fronce**  
New university architect & executive director started on Monday. His name is Ben Perry.
- VIII. Unclassified Professional Staff Affairs Committee Report – **Mishelle Hay McCammant**  
Professional Staff of week awards, wrapping up approval on resolution about concerns of under staffing units, handbook revisions being worked on, communication to central administration desire to work with many committees, reviewing language in C1993199 & appendix Q, trying to develop appropriate follow up, along with USS, meetings with staff response to surveys and working with shared governance committee to provide recommendations for future staff classifications within shared governance & as well in general.
- IX. Office of Intuitional Equity Report – **Justin Frederick**  
Taking over for Stephanie Lott. Working on close out summer & new things typical for first six weeks of classes. Presentations to 1st yr. groups. Continuing to do a lot of outreaches to students. Seeing typical reports of reports that come in September. How possible red zone items will impact thru the end of November. Red zone: time period on college campuses when majority of sexual assault & sexual violence times occur.
- X. USS President/Executive Council Report – **Monica Macfarlane**  
Going thru docking survey to make sure comments are confidential before being submitted. Explained some questions she has been asking candidates. Concerns with amount of USS employees left, down to about 945. What it means if transitioned to UPS-term/regular. Meeting with faculty senate leadership, need to write up a proposal. Discussion about the USS being switched to UPS and making sure USS do not lose benefits/pay.
- XI. Senate Standing Committees:  
Communications – **Jane Cleveland/Monica Macfarlane**  
Roster has been updated and minutes loaded to website Some committee appointments updated. Still more that needs to be updated. Please check your information and see if any corrections needed. Monica is to send a teams message week after this meeting to follow up that people have checked.  
Recognition Ceremony – **Regina Crowell/Kimm Sanchez**  
Timeframe of the employees discussed. Staying in the Spring. Can we get a report of employees still employed at end of April? Or March? That only allows a short time frame for retirees. Believe date has already been set for next couple years for recognition ceremony.
- XII. Campus Committee Reports:  
Campus Recycling Advisory Committee – **Marla Carstenson/Thomas Fish** – Marla has not been notified if on committee;  
Campus Planning and Development Advisory Committee – **Denny Ryan/Regina Crowell**  
Campus Environmental Health and Safety Committee – **Marla Carstenson/Dylan Lackey**  
President's Commission on Diversity, Equity, Inclusion and Belonging – **Be Stoney**  
KSUnite – **Be Stoney**  
Parking Council – **Sandy Emme/Mary Oborny**  
President's Commission on the Status of Women – **Monica Macfarlane**  
FS Salary and Fringe Benefits Committee – **Mary Oborny**

FS Committee on Technology – **OPEN**  
FS Committee on University Planning – **Monica Macfarlane**  
USS Excellence Award Committee – **Mary Oborny**  
USS Peer Review – **Thomas Fish, Mary Oborny**  
Search Committees for Deans and Above – **Tara Fronce**  
VP for Diversity, Equity, Inclusion, and Belonging  
VP for Administration and Finance – did two on campus interviews and is with the search committee to president to make decision.  
VP for Communications and Marketing  
Dean of Health and Human Services

XIII. Old Business:

- a. Committee Nominations Follow up
  - i. Monica Macfarlane will reach out to Sandra to see about committee appointments.
- b. Docking Survey update  
Has not met yet, had to reschedule to the 22<sup>nd</sup>. Go thru last of comments to make sure all identifiable items removed
- c. Goals/Projects for AY 22-23: Some kind of award like PSA is doing. Monica will ask PSA for more information on theirs. Something fun to win a gift card also discussed. Put on USS page a “path” to follow as to where you fall.

XIV. New Business:

- a. Proposed By-laws change for Executive Council positions
- b. VP election & installation (\*possible based on vote for item XIII a.) Monica Macfarlane motioned to nominate & installed Mike Seymour as Vice President; motion passed. Monica motioned to nominate & installed Regina Crowell as treasurer; motion passed.
- c. Senate Structure change discussion.
- d. Shirts: Discussion to look at shirts to see what made of. Regina to get two prices from Performance and send out information.

Monica will send out proposal to get some feedback before the next meeting.

XV. Adjournment: Motion to adjourn at 2:05 pm

Next meeting: October 12, 2022 @ 1:00 pm - Cottonwood Room